

## **Minutes of the Full Council Meeting**

**To be held at THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on  
Thursday 19<sup>th</sup> September 2024, commencing 7:02pm**

**PRESENT:** Cllrs J Moorhouse, Cllrs G Frost, M Richards, J Temple, R Walker and N Birkett, K Rutherford, E Whitley

**IN ATTENDANCE:** Clerk (L Donaldson), County Councilor Ogle and 3 members of the Public

**FC095 Inform Members and the Public (if any in attendance) that the meeting is being recorded.**

Meetings are recorded for the purpose of accurate minute recording. Recordings are destroyed once the minutes have been approved.

**FC096 Apologies for Absence:** Cllr IN, EA,

**RESOLVED:** Reasons for apologies were given and accepted.

No apologies for Cllr's M Harris

**FC097 Declarations of Interest:**

No declarations declared.

**FC098 Appointment of Finance & Services.**

- Finance & Services –

**RESOLVED.** A Proposal from Cllr GF and Seconded by Cllr JM that Cllr E Whitley join the Finance & Services Committee, all in favour.

**FC099 Minutes of the previous meeting held on 22<sup>nd</sup> August 2024** (folio ref 2024/067-072) Appendix A

**RESOLVED:** Proposed by JM, seconded by Cllr JT, all in favor that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record.

**FC100 Councillor Vacancies** – There are 3 applications for the role of Councillor on Tuxford Town Council.

**RESOLVED:**

It was proposed by Cllr JM and seconded by Cllr MR that the application for Simon Richardson be accepted, all in favour with one abstaining (Cllr JT)

It was proposed by Cllr JM and seconded by Cllr GF that the application for Emma Griffin be accepted, all in favour with one abstaining (Cllr JT)

It was proposed by Cllr JM and seconded by Cllr MR that the application for Lyndsay A Page be accepted, all in favour.

**FC101 Declaration of Acceptance of Office** – None of the applications were in attendance and this will be dealt with.

**FC102 Action Update from previous meeting**

1. **Newark Road** – defer to the next meeting as we are no further forward and KT not here to add comments/support/information
2. **Pollution Meters** – Ongoing
3. **Newark Road** – for the same reasons as above (1)
4. **Memorial** – this is ongoing
5. **Damage at the Play Park** – ongoing
6. **Peace Park** – defer as KT and EA absent

**FC103 To receive, accept and resolve to approve any recommendations contained within the Minutes of the following meeting, including to ratify action made by the Clerk.**

Planning Committee 22<sup>nd</sup> August 2024 (folio ref 2024/081-083)

**RESOLVED:** Proposed by RW, seconded by Cllr KR, all in favor.

**FC104 District Councilor and County Councilor Reports** Cllr Ogle believed we had a response from the Mayor with regard to the commitment to repair roads in the area? A tree has now been removed from the Cinder Path. Cllr RW has offered to send email information in relation to the Cinder Path.

An email has been received from the Drainage Officer re Lincoln Road, the drain had collapsed, and a replacement has been fitted. It was noted by Cllr KR that the Co Op have had a camera down the drains and there is substantial tree growth.

It was noted that the water quality in the area is not as good as it has been previously deemed by the Environment Agency.

**ACTION** To contact the CO OP to obtain a copy of the camera footage and where/how was the tree root issues reported and the information to be forwarded to Cllr Ogle.

**FC105 Update – Town Plan and Neighborhood Plan**

Cllr RW advised that we have the funds for this year from the government to pay for Helen's time in preparing the report. We have restarted the NP, had a great turnout at the NP meeting. There is a call for Sites and any green space donations would be welcome.

Thanks for Cllr RW and Cllr KR were offered by the Chair for the work they have done.

***The meeting was adjourned to allow questions from the public.***

***FC106 Request for Goal Posts (Gilbert Avenue Playing Field) [appendix d](#)***

*There had been questions submitted to the Council for the support and need of Goal Posts for the children of Tuxford.*

*The Chair responded that we have looked at the costs, we are unable to fund individuals and can only provide Grants to Groups. It is recommended that they raise matters with the existing TTFC. The Council have an agreement with the Club and it is for the Club to keep the area clean, tidy and mowed. We also have already provided a Bike Track, Outdoor Gym and Shelter. The field is for 'all' to use but we must be mindful of the Lines that the TTFC have made for the Pitch when games take place. It is recommended that the public engage with the Club about the placing of Goal Posts.*

***ACTION*** *Can we obtain a copy of the Agreement for Gilbert Playing Fields.*

*Cllr RW to send a Letter re S106/CIL for the play equipment.*

*RFO to put a link on the Tuxford Chat for the dates of the meetings and minutes information for all in Tuxford to access.*

### **FC107 Finance**

All the following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Chair to authorise in the presence of members and any public present.

- a) *To approve invoices for payment*
  - Payments on the report attached at Appendix 'e' were approved and signed.
  - Bank Transfers totaling: £10,962.98
  - Direct Debits totaling: £443.93
  - Debit Card payments totaling: £3428.00
  - Cheque payments totaling: £0.00.
  - Income received totaling: - **£1,438.70**

The bank account balance of £57,565.36 was approved and authorised.

**RESOLVED:** Cllr GF states she had checked through the above and agreed with the totals. Proposed by Cllr JT seconded by Cllr MR, all in favor.

***Bank Reconciliation/Budget Variation***

Co-op Saving Account, £9,011.26 Hampshire Trust Bank £37,347.79 and £100.00 Petty Cash float.

The RFO gave all members an up-to-date report on the expenditure, receipts, variances up to and including 10<sup>th</sup> September 2024 which was sent in advance of the meeting.

**RESOLVED:** Cllr GF stated she had checked through the above and agreed with the totals. Proposed by Cllr RW, seconded by Cllr KR, all in favor.

### **FC108 To review and Approve the Following Policies**

#### Cemetery Rules

It was proposed by Cllr JM and seconded by Cllr MR that we accept the Cemetery Rules, all in favour.

#### Cemetery Fees

**RESOLVED:** It was proposed by Cllr JM and seconded by Cllr GF that we accept the Cemetery Fees, all in favour.

### **FC109 Clerk Report**

The Report had been read and noted.

### **FC110 Tuxford FP10 Cinder Path**

This item has already been discussed during the District/County Council Reports and is noted in the RFO/Clerk report.

### **FC111 Cemetery – revisit decision to purchase topsoil for levelling**

**RESOLVED:** It was proposed by Cllr JM and seconded by Cllr RW to purchase the Topsoil from Cupits at £900 as per the quotation, all in favour.

**FC112 Clark Lane Park –** Cllrs have had the Report and it was noted that the Grounds Team were going to obtain some Telegraph Poles to put new stepping stones to replace the rotten ones. Some of the equipment needs replacing and we will need to obtain some funding. One of the options was to apply for funding via Mr Walker.

**RESOLVED** It was proposed by Cllr JM and Seconded by Cllr GF to ask Mr Walker and others for funding for the replacement items at the Park on Clark Lane. All in favour and Cllr KR abstained from this item.

**FC113 Traffic Report** Apologies from Cllr RW he is pursuing this matter.

**FC114 Armistice Report** Cllr NB noted that there had been no further communication from the Archdeacon and with no Vicar we cannot be sure that the Church will be open. This matter will be an Action Point for the next meeting.

**RESOLVED** Cllr JM proposed and it was seconded by GF that Cllr Norman Birkett lay a Wreath for the 11<sup>th</sup> November which in fact will be on the 10<sup>th</sup> November 2024, all in favour.

**FC115 Signage in Tuxford**

The signs are run by Notts County Council and there is a process, costs, funding issues. There would appear to be a Crest for Tuxford and this used to be on the Newcastle Arms (Duke of Northumberland/Newcastle). It would be nice to have these signs for the entrance to the Village/Town.

**ACTION** RFO to contact Notts County Council for the options although it is noted that it appears to be 50% match funding. We are looking at 4 signs. To be deferred to next meeting.

**FC116 Receive Items for Information and Future Agenda Items**

Cllr JM advises that we continue to have anti-social behavior at the Gilbert Lane Playing Fields. It is noted that the Shelter has been vandalized again and we have had to remove the lighting from the top as it was dangerous. BDC to provide CCTV.

Other items for next month's meeting:-

- a) Traffic Survey (Cllr RW)
- b) Armistice (NB)
- c) Christmas Market (GF)
- d) Tuxford Town Defibrillators

**FC094 Date of next meeting 17<sup>th</sup> October 2024**

With there being no further business, the meeting closed at 8.36

CHAIRMAN'S SIGNATURE..... DATE .....