

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
Birch Court
Tuxford
Nottinghamshire
NG22 0NF

Tel: 01777 870192

Email: clerk@tuxfordtowncouncil.gov.uk

Website: www.tuxfordtowncouncil.gov.uk

To: All Tuxford Town Councillors

14th November 2024

Dear Councillor,

You are hereby summoned to attend **the Full Council Meeting of Tuxford Town Council** to be held The Beeches Community Centre, Birch Court at **7pm on Thursday 21 November 2024**.

The agenda is attached.

Please let me have any apologies.

Yours sincerely,

Lynda Donaldson

Ms Lynda Donaldson

Clerk to the Council

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Full Council Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Thursday 21 November 2024

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded.**
- 2. Apologies for Absence**
- 3. Declaration of Interest**
- 4. Minutes of the previous meeting held on 17th October 2024** (folio ref 2024/109-115) [Appendix a](#)
- 5. Action update from previous meeting** – [Appendix b](#)
- 6. To receive, accept, and resolve to approve any recommendations (if any) contained within the Minutes of the following meeting, including to ratify action made by the Clerk:**
 - Planning Committee – 07 November 2024 (folio ref: 2024/119-121) – [Appendix c](#)
- 7. District/County Councillor Reports**
- 8. Update – Town Plan and Neighbourhood Plan (RW/KR)**

The meeting will adjourn to allow for questions from the public, then re-convene for the following items
- 9. Finance**
 - a) To note invoices for payment, and approve any as required – [Appendix d](#)
 - b) Bank Reconciliation/Budget Variation report – [Appendix e](#)
 - c) 2024.25 Internal Audit – Report (1 of 2) Mid-Year Audit on 21 October 2024 – [Appendix f](#)
 - d) To note 2024.25 NJC Salary Scales – [Appendix j](#)
 - e) To request - Amazon Prime Business – [Appendix k](#)
- 10. To Review and Approve the following policies:**
 - Complaints Policy – [Appendix g](#)
- 11. To Approve 2025 Meeting Dates and Times** – [Appendix h](#)
- 12. Clerk Report** – [Appendix i](#)
- 13. VE Day** – Request for funding towards netting and wool – [Appendix l](#)
- 14. December 2024 Full Council Meeting** – to decide if there is a requirement to amend or cancel
- 15. Receive items for information and future agenda items.**
- 16. Date of the next meeting:** 19 December 2024 (to be confirmed)