

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
Birch Court
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To: All Tuxford Town Councillors

14 May 2026

Dear Councillor,

You are hereby summoned to attend the **Statutory Annual Meeting of Tuxford Town Council** to be held The Beeches Community Centre, Birch Court at **7pm on Thursday 21 May 2026**.
The agenda is attached.

Yours sincerely,

Clare Fox

Mrs Clare Fox

Clerk/RFO to the Council

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Statutory Annual Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Thursday 21 May 2026

Agenda

Inform Members and the Public (if any are in attendance) that the meeting is being recorded

- 1. To Elect a chair for the year 2026/27 and the signing of the Declaration of Acceptance of Office** (Currently Cllr J Moorhouse).
- 2. To elect a vice chair for the year 2026/27 and the signing of the Declaration of Acceptance of Office** (Currently Cllr G Frost).
- 3. To resolve from 14 May 2026 until the next relevant Annual Meeting of the Council (having met the conditions of eligibility as defined in the localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) to adopt the General Power of Competence.**
- 4. Apologies for Absence**
- 5. Declaration of Interest**
- 6. Appointment of Personnel Committee membership (five members) and approve Terms of Reference** (with only amendment being the list of members)
- 7. Appointment of Representatives to other bodies:**
 - a) **Nottinghamshire Association of Local Councils** (Currently Cllr Moorhouse)
 - b) **Reads Exhibition Foundation** (Currently Cllr Richards)
 - c) **Police Priority Setting Meeting** (Currently Cllr G Frost)
 - d) **Rural Conference** (Currently Cllr J Moorhouse)
 - e) **Southeast Forum** (Currently Cllr J Moorhouse/Cllr G Frost)
- 8. To approve and sign Minutes of the meeting held on 16 April 2026** (folio ref: 2026/001- 010) – [Appendix a](#)
- 9. Councillor Applications** – To consider co-option applications received (if any) - [Appendix b](#)
- 10. District Councillor and County Councillor Reports**
District Council / County Council
- 11. Update – Town Plan and Neighbourhood Plan** (RW and/or KR) - [Appendix c](#)
- 12. Finance**
 - a. To approve invoices for payment to be presented at Council - [Appendix d](#)
 - b. Bank/Budget Reconciliation – 12.05.2026 [Appendix e](#)
- 13. Planning Applications:**
 - o Raymar, Long Lane, Tuxford – Planning Application 26/00178/HSE
 - o RATIFY Decision – Eversley, Newcastle Street, Tuxford – Planning Application 26/00090/HSE
- 14. Newark Road Car Park** (Cllr MR) – [Appendix f](#)
- 15. To Review and Approve the following policies and reports:**

Members of the Public have a right to attend Council meetings but not an automatic right of speech

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- Financial Regulations – [Appendix g](#)
- Standing Orders – [Appendix h](#)
- Code of Conduct – [Appendix i](#)
- Health and Safety – [Appendix j](#)

16. Grant Application – Tuxford Bowls Club - [Appendix k](#)

17. Ratify Cemetery Decision – from meeting held on 14 May 2026 - [Appendix l](#)

18. Town Centre Streetscaping Funding – Update (Cllr JM) – if any

19. To receive items for information, and further agenda items –

- Clerk Report – [Appendix m](#)

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

20. Private and Confidential – Staffing – [Appendix n](#)

21. Date of next meeting: 18 June 2026 (change the date to either 11 June or 02 July 2026 – unless do not need the clerk in attendance)