



CLERK/RFO REPORT – FULL COUNCIL

ON 16 April 2026

1. FAULT REPORTING

The following faults have been reported to the relevant authorities this month:

- Bassetlaw District Council – Gilbert Avenue/Welbeck Place – overgrown hedge encroaching the pavement.
- Nottinghamshire County Council – Right of Way Team – broken footbridge near fishing ponds towards East Markham.
- Nottinghamshire County Council – Newark Road – extensive damage to grass verge outside Newark Road car park.
- Nottinghamshire County Council – Eldon Street (o/s 21) – broken drain cover.
- Bassetlaw District Council – Retford Road (lay-by) – fly-tipping
- Bassetlaw District Council – Eldon Street – disposal of commercial waste in the public litter bins
- Bassetlaw District Council – Fly-tipping on Linden Avenue Open Space

2. ANSWERS TO QUESTIONS ASKED AT THE FULL COUNCIL MEETING HELD ON THURSDAY 19 MARCH 2026

Reported in the Full Council minutes of 19 March 2026.

3. CLERK RESPONSES TO ACTION UPDATE LIST

FC043 – 26.06.2025 - Could we check in the Retford Area/Bassetlaw how much Resident Parking Permits are – chased 18.07.2025 and 27.08.2025 Ongoing – still not getting a response

FC170 – 19.03.2026 - Gilbert Avenue Playing Field – contact BDC regarding quotes for drainage, alongside any future pavilion and/or pods from the Levelling Up funding. Done

FC172 – 19.03.2026 - Planning – submit responses to Bassetlaw District Council Planning portal and liaise with R Walker, as co-chair of NPG regarding 26/00147/FUL and EN610001. Done

FC175 – 19.03.2026 - Newark Road Car Park lease – contact landlord to enquire about lease terms. [Done](#)

FC177 – 19.03.2026 - Assertion 10 Compliance Checklist Governance and Internal Control Context – published on town council website. [Done](#)

FC178 – 19.03.2026 - CPR Training – contact Retford Lions to organise a date. [Done](#)

4. COMMUNITY SPEED WATCH – Tuxford - Update

Contacted PCSO Dale

PC Marsh advised 05.03.2026 that they will be visiting Tuxford with the speed gun.

Information from PCSO Wells 04.03.2026 - In the first instance the police can support CSW in an area/village if there are sufficient volunteers to run the scheme, usually 5 to ensure there are enough to share work/time available as 3 volunteers are required whenever you go out.

Equipment will need to be purchased, approx. £350 as the police no longer loan equipment out. Once a Parish Council or other local Council can meet these requirements and commit to the scheme, the police provide training and support on how the scheme must be run to ensure volunteers are supported by Nottinghamshire Police.

Update: 08 April 2026 - PCSO Dale and PCSO Wells visited the town council on 08.04.2026 regarding the speed watch scheme. A poster asking for volunteers has been put on social media, on the town council website and in the town notice boards

5. CLINTON GARDENS PLAY AREA

The Town Council has previously corresponded with Bassetlaw District Council regarding the outstanding installation of the play park at Clinton Gardens, funded through Section 106 contributions. Despite assurances in November 2025 that the project would proceed once the legal adoption of the land from Longhurst Group was completed, no progress has been reported to date. The Clerk has followed up formally, requesting a written update on the current status, confirmation that the Section 106 funds remain allocated, and a clear timeline for procurement and installation of the play equipment. Residents continue to express concern regarding the delay.

Update: 07 April 2026 - The Town Council has received an update from the Parks and Open Space Manager, Bassetlaw District Council, regarding the proposed play park at Clinton Gardens. They have been given permission to go to tender for play equipment, which is expected to include a slide, swings, and some form of climbing frame.

Following the tender, a community consultation will take place. Communication with local residents is planned via the housing association. The current target date for the play park to be installed is August 2026.

No formal update has yet been received from Cllr Leigh, and further information will be provided as it becomes available.

6. LINDEN AVENUE – OPEN SPACE – LEASE

The Town Council has been seeking an update on the lease for Linden Avenue open space, which sits with the District Council's Property Team. The lease is necessary to enable the Town Council to make improvements to the open space for enhanced community use. Despite previous enquiries, no substantive update has been received.

The Clerk has now formally requested that District Council officers in the Property or Legal teams provide clarification on the current status and anticipated timelines for completion, so that the Council can explore improvements to the area.

7. CPR TRAINING – Organised by Retford Lions

Retford Lions will be delivering a CPR training session for members of the community. The session will take place on Thursday 14 May 2026 at 7:00pm and is open to anyone who wishes to attend.

The training is being provided free of charge; however, there will be a donation box available on the evening for anyone who wishes to contribute towards Retford Lions and the work they undertake.

Residents are encouraged to take part in this valuable opportunity to learn life-saving skills.

A poster has been advertised on social media and the town council website and placed in the town noticeboards

Which councillors are going to attend to open up the centre and close it afterwards?

8. Town Mural – Progress Update

One side of the town mural was completed on 8 April 2026. However, due to delays and concerns over pedestrian safety, work on the opposite side is now scheduled to commence during the summer holidays. It is understood that this delay is also linked to the involvement of Via East Midlands in reviewing safety arrangements for the site.

Further updates will be provided once a confirmed start date for the remaining work is available.