

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

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2024/031

Statutory Annual Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Tuesday 21st May 2024

FC021 Members and the Public were informed that the meeting would be recorded.

PRESENT:

IN ATTENDANCE: Cllrs JM, EA, GF, IN, RP, MR, SR KR, JT, EW noting 2 Councilor Vacancies, District Councilors Griffin, 1 Members of the Public and Clerk

Cllr Moorhouse (Chair) welcomed those present and opened the meeting at 7.00pm

FC022 To Elect a chairman for the year 2024/25 and the signing of the Declaration of Acceptance of Office (Currently Cllr J Moorhouse)

Cllr J Moorhouse was nominated by Cllr Frost and seconded by Cllr Atkin. Cllr JM was duly elected as Chair and signed the Declaration of Acceptance of Office.

FC023 To elect a vice Chairman for the year 2024/25 and the signing of the Declaration of Acceptance of Office (Currently Cllr S Richardson)

Cllr Moorhouse nominated Cllr Richardson as Vice Chair of the Council, seconded by Cllr Atkin. Therefore, Cllr Richardson was duly elected and signed the Declaration of Office.

FC024 To Resolve from 21st May 2024 until the next relevant Annual Meeting of the Council (having met the conditions of eligibility as defined in the localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 to adopt the General Power of Competence.

Members of the Public have a right to attend Council meetings but not an automatic right of speech

RESOLVED: Proposed by Cllr EA and Seconded by Cllr MR, all in favor.

FC024 To accept late acceptance of office by any non-attending Councilors (if any)

As all Councilors had signed the Declaration of Office there was no need to approve any late acceptances.

RESOLVED: Proposed by Cllr JM and Seconded by Cllr SR, all in favor.

FC025 Apologies for Absence

Apologies were given by Cllr RW and accepted.

There were no apologies received from Cllr MH and Cllr SLD

FC026 Declaration of Interest

There were no Declarations of Interest made.

FC027 Appointment of Finance and Services Committee membership (seven members) and approve Terms of Reference

The following were appointed members of the Finance and Services Committee: Cllrs Cupit Atkin, Frost, Moorhouse, Richards, Richardson, Rutherford, Walker.

RESOLVED: Proposed by Cllr Kr and Seconded by Cllr JM, all in favor

FC028 Appointment of Planning Committee membership (seven members) and approve Terms of Reference

The following were appointed members of Planning Committee: Cllrs Atkin, Frost, Moorhouse, Patman, Richardson, Rutherford, Walker

RESOLVED: Proposed by Cllr KR and Seconded by Cllr GF, all in favor

FC029 Appointment of Personnel Committee membership (seven members) and approve Terms of Reference.

The following were appointed members of the Personnel Committee: Cllrs Cupit Atkin, Frost, Patman, Gray, Moorhouse, Richards, Richardson, Rutherford.

RESOLVED: Proposed by Cllr KR and Seconded by Cllr GF, all in favor.

FC030 Appointment of Representatives to other bodies:

Nottinghamshire Association of Local Councils (Currently Cllr Moorhouse)

Cllr Moorhouse AND Cllr Atkin were appointed to represent Tuxford Town Council on NALC.

Reads Exhibition Foundation (Currently Cllr Richards)

Cllr Richards was appointed to represent Tuxford Town Council.

Police Priority Setting Meeting (Currently Cllr G Frost)

Cllr Frost was appointed to represent Tuxford Town Council

Rural Conference (currently Cllr J Moorhouse)

Cllr Moorhouse was nominated to this role.

South East Forum (Currently Cllr J Moorhouse/Cllr G Frost)

Cllr Moorhouse and Frost were nominated to this role.

ACTION The Cllrs would request the attendance of the Police to a Council Meeting as there have been no meetings from the above since Covid.

FC031 To approve and sign Minutes of the meeting held on 18th April 2024

Cllr GF proposed approval of the Minutes of the meeting held on 18 April 2024, seconded by Cllr Nicholls, all in favor. Chair signed the Minutes. (Cllr Temple did not vote as not present at the 18th April meeting)

FC032 To approve any recommendations made following meetings of

a) Planning Committee 09 May 2024

RESOLVED: Proposed by Cllr SR and Seconded by Cllr JM, all in favor

b) Personnel Committee 11 May 2024 (folio ref: 2024/013-015) – to be discussed under

Private & Confidential. As there were no members of the public present this was discussed and voted on. See Private & Confidential.

Cllr SR had to leave at 7.40 pm after discussion on Private & Confidential subject.

FC033 Summary of Actions –

1. Newark Road Car Park – Cllr MR is to submit a Report to Council before we commit to any costs, time etc. Cllr SR notes that a valuer contact has been provided to the RFO.
2. Pollution meetings – deferred due to Cllr RW away.
3. S106 – as above
4. Letter about Lighting around the Scout Hut – RFO done.
5. Visit to Allotments – Clerk advised visit and photos taken place, a second meeting recommended by the Chair for Cllr MR and Clerk to make a second visit. Clerk suggested a laminate of the Rules placed at the Site.
6. Price for Road Signs – Done, ordered.
7. Grant Application for the Scouts for a Flood Light – RFO done.
8. Review of Assets Register re Cemetery – RFO done.
9. Working party for the Beeches – to be deferred as K Tarburton to organise a meeting with J Unstone & M Hudson.
10. Best kept Village – RFO done, advertised.
11. Purchase of the Wreath – RFO done

FC034 District Councilor and County Councilor Reports

Cllr Emma Griffin arrived at 7.40 and reported the following. There had been an emergency Teams Meeting due to the County Council looking to withdraw CIL funds from new builds in the hope of attracting developers for building and not enforcing CIL as a condition. Also, to note the 'Clarkson Rule' which now enables Farmers more flexibility with the development of their buildings. There is some Flood Warning Training available if anyone is interested, please let her know.

FC035 Town and Neighborhood Plan – Cllr KR updated in the absence of Cllr RW. We will be applying for funding once more as the 'window' opens once again. There has been a disappointing progress from the schools and there does appear to be confusion about the 0.5 million shop frontage funding. TBA

FC036 To review and approve the following policies:

a) Financial Regulations

Financial Regulations were reviewed, and no amendments tabled.

RESOLVED: Proposed by Cllr GF and Seconded by Cllr EA, all in favor

b) Standing Orders

Standing Orders were reviewed, and no amendments tabled.

RESOLVED: Proposed by Cllr EA and Seconded by Cllr KR, all in favor

c) Code of Conduct

Code of Conduct was reviewed, and no amendments tabled

RESOLVED: Proposed by Cllr EA and Seconded by Cllr GF, all in favor

The above documents have been circulated to all Councilors.

FC037 Finance

a) To approve invoices for payment to be presented at Council.

Cllr Frost confirmed that all invoices for payment had been checked and were all in order.

RESOLVED: Proposed by Cllr EA and Seconded by Cllr IN, all in favor

b) Bank reconciliation/Budget

Noted, and no comments were made.

RESOLVED: Proposed by Cllr GF and Seconded by Cllr JM, all in favor

c) To approve annual direct debits and standing orders

Noted, and approved.

RESOLVED: Proposed by Cllr GF and Seconded by Cllr EA, all in favor.

FC038 Grant Application – Tuxford Bowls Club for equipment required.

RESOLVED: Proposed by Cllr JM and Seconded by Cllr JT, all in favor

FC039 Cemetery Report – The report was submitted after a meeting with NALC and concern for the burial site we have in respect of the capacity. There are issues across the Country and it would appear that people outside the area may now be applying. We note that we are at a low capacity currently and it was noted that outside requests were a much higher fee.

RESOLVED: We review this in 6 months was Proposed by Cllr GF and Seconded by Cllr KR, all in favor.

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FC040 St Nicholas Church A member of the public attended to update Cllrs about the D Day event planned for 6th June 2024 and asked for volunteers for the Vigil planned at the war memorial. A summary of events, times etc. to be submitted to the RFO.

ACTION RFO to place information relating to the 6th of June onto Tuxford Web Page

FC041 To receive items for information, and further Agenda items.

The Chair advised the Council that we had received the resignation of Cllr Eric Betts. It was agreed that we should do something for Cllr Betts such as an event or a social outing, a gift (a carved walking stick was suggested) and a Certificate for the Service.

ACTION RFO to design, draft a Certificate to hand over to Cllr Betts

The Cllrs were asked where they would like to see the Kings Portrait and it was agreed that this would go onto the wall where it is currently empty towards the rear of the Hall on the right-hand side.

ACTION RFO to arrange the hanging of the Portrait.

Cllrs were advised about the One Earth Farm letter.

ACTION RFO to forward a copy of the letters to Cllr KR as he wishes to be involved.

A request was made by Cllr GF for a working party for the Christmas Market and advises that it is now planned for the 8th December, the reason for the late date is to ensure that the Fayre can be booked for the benefit of the Children. New working party members are Cllrs JT, EA, KR, GF, with help from Cllr E Griffin and support from the RFO.

Cllrs are reminded that there is to be a Litter Picking in the Town on the 2nd of June 2024 at 10.00 am for one hour meeting at Newcastle Arms.

FC042 Private and Confidential

To receive, accept and resolve to approve any recommendations contained within the Minutes of the following meeting:

Cllr JM read out the following statement.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."

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2024/037

There were no members of the public present.

Recommendation from Personnel Committee 11 April 2024 (folio ref: 2024/013-015)

The hours and holidays for a member of staff were discussed with a breakdown. There is an outstanding amount due to be paid. The Personnel have approved this for the member.

RESOLVED: That the sum be paid in full Proposed by Cllr JM and Seconded by Cllr KR, all in favor.

Date of next meeting: 20 June 2024

There being no further business, Chair thanked those present for their attendance, and closed the meeting at 8.45 pm.

CHAIRMAN'S SIGNATURE..... DATE