

**Minutes of the Full Council Meeting**

**held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday  
15<sup>th</sup> February 2024, commencing 7:00pm**

**PRESENT:** Cllrs E Bett, E Cupit-Atkin, P Downing, G Frost, M Harrison, J Moorhouse, I Nicholls, S Richardson, R Walker, and E Whitley.

**IN ATTENDANCE:** Clerk (L Donaldson), 4 members of the public & Cllr Ogle

**FC087 Inform Members and the Public (if any in attendance) that the meeting is being recorded.**

Meetings are recorded for the purpose of accurate minute recording. Recordings are destroyed once the minutes have been approved.

**FC088 Apologies for Absence:** Cllrs JT, Cllr RP, Cllr MR, and Cllr KR

No formal apologies for Cllr S Dakin.

**RESOLVED:** Reasons for apologies were given and accepted.

**FC089 Declarations of Interest:** No declarations declared.

**FC090 Minutes of the previous meeting held on 18<sup>th</sup> January 2024** (folio ref 2023/108-113)

The discussion of the Minutes was moved to Private & Confidential/ Staffing, and it was agreed they were an accurate record.

**RESOLVED:** Proposed by ( ), seconded by Cllr ( ) that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record. All in favour. Cllr's PD and Cllr MH abstained from voting. **APPROVAL OF MINUTES DEFERRED DUE TO OVERTALKING AND NEED CLARITY AT NEXT MEETING**

**FC091 Action Update from previous meeting**

- a) Planters ongoing Cllr RP
- b) Newark Road Car Park RFO – Cllr MH/ MR/ as not present deferred
- c) Portable Toilets Cllr GF – no new owner nothing changed.
- d) Pollution Meters Cllr RP, Cllr RW advised he holds one that could be used?
- e) Letter to H & S re Sinkhole – RFO, update given to councillors.
- f) Future Grant Applications Process – Cllr SR, ongoing
- g) Benches & Picnic Tables for Tuxford – RFO, resolved, permission given in RFO report.
- h) Complete a Draft Matrix – Cllr Downing, this has not been done and Cllr PD withdraws to motion and the matrix work.
- i) Letter of complaint re the Bin on Eldon Street – RFO, reported to Bassetlaw District Environmental and is being investigated.

- j) Highways re Fence and Steps – Cllr PD now Cllr EA dealing and has met with Highways and no further action by them.
- k) Bassetlaw re Banking Hub, need to advise RFO what is required. Cllr EA, need update.
- l) Moles in the Cemetery, pest control. RFO resolved.
- m) Standing Orders RFO has advised Council and explained Auditors Report. Resolved

**FC092 To receive, accept and resolve to approve any recommendations contained within the Minutes of the following meeting, including to ratify action made by the Clerk.**

Planning Committee – 01 February 2024 (folio ref 2023/114-116)  
Proposed: Cllr SR Seconded: Cllr RW.

**RESOLVED:** All members noted the minutes with no further comments.

### **FC093 District Councillor and County Councillor Reports**

Cllr Ogle talked about the drainage issues and the flooding. Cllr EA reminded Cllr Ogle about the Sinkhole issues and we ask the **RFO to send another email**. A member of the public raised the issue of lighting around the Scout Hut and that there are serious concerns that any child could easily be abducted, it is dark and dangerous. We would like a **letter to go from the Scouts and Tuxford Town Council** to the Police with a copy to Cllr John Ogle on the basis of Safety of Children with concern about lorries parked all along that road and the darkness. Member of the public suggests that the Town Council work with one of the members of the Scout Group. It was also raised that the Crossings in the Town desperately need repainting and Cllr Ogle states this will be done circa April however Cllrs stated it needs to be done now. He asked for any other painting of crossings or white lines to be included in request by the RFO.

**ACTION** RFO to write and email about the danger and this is to be reported again re the Sinkhole, a letter about Lighting and the safety of the children due to darkness around the Scout Hut and an email to the Council for the repainting of the Crossings due to safety of the public.

### **FC094 Update – Town Plan and Neighbourhood Plan**

*The action in themes is going well, we are going to see 'Double Strips' which records HGV and other vehicles. There is one around the Co-Op. Cllr RW meeting with Officers of the Council. There is no employment space with Bassetlaw District Plan, we are going to have another business survey. A new Facebook page, please share the link.*

***The meeting was adjourned to allow questions from the public.***

Members of the public present discussed their concerns under item FC093 above.

## FC095 Finance

All following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Chair to authorise in the presence of members and any public present.

a) *To approve invoices for payment*

Payments on the report attached at Appendix 'e' were approved and signed.

Bank Transfers totalling: £11,547.31

Direct Debits totalling: £483.13

Debit Card payments totalling: £475.94

Cheque payments totalling: £0.00.

Income received totalling: £0.00.

Bank Account Balance of £139,617.96 was approved and Vice Chair authorised.

**RESOLVED:** Cllr GF states she had checked through the above and agreed with the totals. Proposed by Cllr GF seconded by Cllr RW, all in favour.

b) *Bank Reconciliation/Budget Variation*

Bank Account Balance at 06/02/2024 of £139,617.96 Co-op Current Account, £74,489.73 Co-op Saving Account, £27,965.78 Hampshire Trust Bank £37,161.75 and £100.00 Petty Cash float.

The clerk gave all members an up-to-date report on the expenditure, receipts, variances up to and including 06 February 2024 which was sent in advance of the meeting.

**RESOLVED:** Cllr GF stated she had checked through the above and agreed with the totals. Proposed by Cllr GF, seconded by Cllr JM, all in favour.

c) *New Replacement Mower*

The Councillors would like to see all three quotes and to know that we are doing the best within the allowance of £17850. It has been suggested that the Toro is a good piece of equipment and would be better to spend the £500 to repair and retain. Cllrs would prefer to sell the Iseki privately.

**ACTION** Proposed that we sell the Iseki privately, (advised by a member of the public who had checked, and we could expect a much higher return than the trade in) repair and retain the Toro and go back and produce further quotations for all Cllrs to see all quotations for a new Mower. RFO to attend to this matter.

## FC096 To Discuss/Review and Approve the Following Policies –

- Standing Orders – revised
- Internal Control Testing
- Risk Management Scheme
- Training & Development

5 min inserted into Standing Orders.

**RESOLVED:** Proposed by Cllr EA seconded by Cllr GF, all in favour policies accepted and renewed. Cllrs PD and MH abstained from voting.

**FC097 Newark Road Car Park** – this was deferred as Cllr MR not present.

**FC098 Office Manager Report** – Councillors noted they had read the report and no comments made.

**FC099 Rural England Prosperity Fund** – Tuxford Town Council have had their allocation of funds available. No further action.

**FC100 The Beeches Community Centre** – Bassetlaw District Council have provided some information on costings to run the Community Centre, but it was agreed that further, more detailed information is required. The district council have confirmed that the town council could potentially be able to purchase the centre for a nominal fee.

It was agreed that there would need to be consultation with the community and then surveys done on the condition of the building. It was agreed in principle, but with conditions (depending on further information)

**ACTION:** RFO to report on the due diligence matters, i.e. insurance, lighting, electrical tests for the council to consider further the option to purchase.

**FC101 Gilbert Avenue** – Cllr RP away and Cllr SR updated us on the outside gym already installed. Looks busy which is great. The BMX track and Richard Sellars is to start on the track. The track has been surveyed and will be replicated from East Markham. The money must be spent by the end of March.

**ACTION** Cllr RW to look at S106 funding and how we pay for some of the pathways.

**FC102 Grant Application** - A application has been received for funding towards the renovation of the war memorial. This is Grade2 listed, and a professional job is being sought to complete this work.

**RESOLVED:** Proposed by Cllr ECA, seconded by Cllr JM, all in favour to agree the grant application in principle but receive formal quotations for the works before the grant is approved. Once quotes have been received the clerk has authority to release the funds.

**ACTION** The RFO to liaise with the applicant on this and to be paid within this financial year.

**FC103 To receive items for information and future agenda items.**

**CIL Money** – where are we, what have we got. (Cllr SR)

**Highways** – issues outside the Co-Op (Cllr SR)

**Newark Road Car Park** – to make some progress. (Cllr SR)

Cllr J Moorhouse announced that there was to be a special extra ordinary meeting on the 22<sup>nd</sup> February at 6:30pm to advise on a special funding announcement.

**FC103 Private and Confidential** - Staffing Update/Clerk-RFO role

Cllr JM read out the following statement.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."

All members were reminded of the confidential nature of the discussions held during this item. Any dissemination of information pertaining to individual staff members is strictly prohibited.

Cllr Downing put forward his proposal with no additional comments, Cllrs were asked if they wished to speak in favour of the proposal.

**RESOLVED:** Proposed by Cllr PD, seconded by Cllr MH, with a vote of two for and eight against, the majority voted against the motion, and the proposal was not upheld.

**FC104 Date of next meeting**

21<sup>st</sup> March 2024 at 7.00 pm

With there being no further business, the meeting closed at 9:20pm.

CHAIRMAN'S SIGNATURE..... DATE .....