

**Minutes of the Full Council Meeting**

**held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday  
17 August 2023, commencing 7:00pm**

**PRESENT:** Cllrs J Moorhouse (Chair) E Bett, G Frost, S Richardson, K Rutherford, and R Walker, M Harris, S Leslie-Dakers, R Patman, M Richards,

**IN ATTENDANCE:** Clerk, Lynda Donaldson, District Councillors E Griffin, and L Stanniland, County Councillor J Ogle and one member of the public.

**FC001 Inform Members and the Public (if any in attendance) that the meeting is being recorded**

Meeting is recorded for the purpose of accurate minute recording. Recordings are destroyed once minutes have been approved.

**FC002 Apologies for Absence**

Cllr's E Cupit-Atkin, D Gray and Cllr I Nicholls

**RESOLVED:** Reasons for apologies were given and accepted.

Cllr P Downing was not in attendance – no apologies were received.

**FC003 Declarations of Interest**

Cllr SR declared an interest in **FC007** Grant application request. Grant for shops and self – happy to step out.

**FC004 Minutes of the previous meeting held on 20 July 2023** (folio ref 2023/038-046)

**RESOLVED:** Proposed by Cllr JM, seconded by Cllr KR, all in favour that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record.

**FC005 Action Update from previous meeting**

Planters to be discussed further down the agenda

*Joan has enquired to Sherwood Life, no response back*

*We wrote to Woodland Trust as it had previously been stated that the Trees were free and they are not. Cllr PD not available to speak on the matter.*

*Cllr KR states that a new house building development should provide 375 trees by Bassetlaw Council (5 trees per house) and will bring this to the next meeting.*

*Grant application is done - Cllr JM*

## **FC006 District Councillor and County Councillor Reports**

District Councillors - Emma Griffin and Lewis Stanniland

S106 funding requested new money from the BDC and the full amount is £51,571.57 and is awarded for 5 pieces of playground equipment. Must be spent within 2 years.

County Cllr John Ogle was in attendance. The Cllrs raised issues on Potholes in and around Tuxford. John Ogle reminded them that the work was being started on the A6075 to Kirton shortly. Cllr John Ogle reminded Cllrs that there is an app for reporting Potholes.

[Report a pothole | Nottinghamshire County Council](https://www.nottinghamshire.gov.uk/transport/roads/potholes/report-a-pothole)

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## **FC007 Update – Town Plan and Neighbourhood Plan**

Neighbourhood Plan

Cllr RW stated online poll is now closed with 400+ responses. He thanked Cllr DG for his contribution.

Cllr JM informed members of the next Neighbourhood Plan meeting scheduled for 31<sup>st</sup> August 2023 at 7.00 pm held at The Beeches Community Centre, Birch Court, Tuxford. Whilst the Neighbourhood Plan is a public meeting and she urged all councillors to take part.

Cllr RW implies that there could be upwards of 200k available and Mr. Will Wilson will be supporting Cllr RW with a 'levelling up, this will be a project that Cllr RW has been invited onto. It should be noted that Highways are not a part of the Neighbourhood Plan.

UKSPF Funding

Two applications from TTC were approved. The next meeting to discuss these applications is on the 24 August 2023, at 4.30pm (held at Beeches Community Centre)

## **F008 Finance**

All following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Chair to authorise in the presence of members and any public present.

*To approve invoices for payment*

Payments on the report attached at Appendix 'e' were approved and signed  
Bank Transfers totalling £14,852.40  
Direct Debits totalling £552.51  
Debit Card payments totalling £54.79

Cheque payments totalling £0.00  
Income received totalling **£339.00**

**RESOLVED:** Cllr GF advised she had checked through the above and agreed with the totals. Proposed by Cllr KR, seconded by Cllr RW, all members approved. Chair authorised.

Bank Account Balance of £93,641.36 was approved and Chair authorised

*Bank Reconciliation/Budget Variation*

Bank Account Balance at 08/08/2023 of £65,463.62 Co-op Bank,  
£37,161.75 Hampshire Trust Bank and £100.00 Petty Cash float.

Clerk gave all members an up-to-date report on the expenditure, receipts, variances up to and including 8<sup>th</sup> August which was sent in advance of the meeting.

**RESOLVED:** Cllr GF advised she had checked through the above and agreed with the totals. Proposed by Cllr JM seconded by Cllr RW, all members approved. Chair authorised.

**FC009 to review and approve the following policies:**

- Privacy Policy

**RESOLVED:** Proposed by Cllr RW, seconded by Cllr KR, all in favour to approve the Privacy Policy

**FC010 North Notts First Responders**

Cllr JM advised that the Grounds Maintenance Team already do this and have been on a Course and they look after them really well. The Care Home have had a letter to request/suggest they get their own. Cllr SR raised the fact that as part of the Care Quality Commission requirements they morally should have their own defibrillator. It was recommended that the First Responders are asked to attend future functions in the town.

**RESOLVED:** Proposed by Cllr JM and Seconded by Cllr SR, all in favour.

**ACTION:** Cllr SR to speak with office manager, Clare to discuss.

**FC011 Bottle Bank on Gilbert Avenue**

The Community voted 80% against having a Bottle Bank on Gilbert Avenue.

**RESOLVED:** Proposed by Cllr JM that we do not have a bottle bank on Gilbert Avenue and Seconded by Cllr KR, all in favour.

**ACTION:** Office manager, Clare, to write to Bassetlaw District Council to advise.

**ACTION** This is to go onto Agenda for next meeting – Cllr MH believes there are other possible sites for a bottle bank in TTC

### **FC012 Planters**

Cllr RP will liaise with the Gardening Club, together and TTC needs to decide whether we pay for the seeds/bulbs. The town council have offered to provide 2 barrels for utilization on this project.

The grounds maintenance team have asked the council to consider purchasing wildflowers for the green burial area.

**RESOLVED:** Proposed by Cllr JM, seconded by Cllr KR, all in favour.

**ACTION:** Office manager, Clare, to purchase wildflower seeds for the green burial area.

Cllr JM stated that the Winter Flowers cost approximately £1,900 and asked if the councillors felt they were good value for money, as they never seem to thrive well during the winter months.

**RESOLVED:** Proposed by Cllr JM to not purchase winter flowers, seconded by Cllr MH. All in favour. With the proviso to set aside a small sum of money to plant up the brick containers with hardy plants.

**ACTION:** Defer to a future agenda the idea of what to plant around the town – suggested October agenda.

### **FC013 Newark Road Car Park**

It was suggested that Cllr MH and SR explore the following:

Enquiring whether the land can be purchased from Star Pubs and Bars, enquire whether government grants are available too.

Look at better parking options within the car park (line marking) and public toilets.

Explore EV Points within the car park.

Enquire with land registry to ensure nothing can be done to build on this land.

**ACTION:** Cllr's MH and SR to bring to future agenda. Office manager, Clare to contact Star Pubs and Bars regarding the lease.

### **FC014 Grant Application**

A grant request has been received for £1,000 towards the Christmas Market.

Cllr JM informed council that the cost to replace the electric wiring and points for the Christmas lights will be in the region of £6,200.

Grant application policy states £300 maximum per organisation per year.

Cllr MH requests we consider buying a Generator and rent it out.

**RESOLVED:** Proposed by Cllr JM to award £300, seconded by Cllr RP, all in favour.

**ACTION:** Office manager to make payment.

### **FC015 War Memorial**

Cllr KR asked council if he could be considered for laying the wreath on Remembrance Sunday, this year/

**RESOLVED:** Cllr JM proposed and seconded by Cllr GF. All in favour

**ACTION:** Office manager to purchase remembrance wreath

### **FC016 Portable Toilets**

Cllr JT has looked into the costs of portaloo's and it will cost £5,000 per annum for 2 toilets (a disabled one and a single one). It was agreed by all that this was unaffordable.

**Action –** Cllr GF to investigate further alternative public toilet access

### **FC017 Bassetlaw DC Consultation – Vision for Bassetlaw**

Bassetlaw District Council is launching a six-week consultation on the Council's Vision for Bassetlaw to 2040, including a set of ambitions that are the first steps in delivering the plan over the next four years.

**ACTION:** Cllr RW has agreed to study and circulate a response. Councillors are encouraged to add their comments.

Item 9d – CIL Agreement – Transfer of Funds from BDC to TTC

This item was deferred from FC008 (Finance)

**RESOLVED:** Proposed by Cllr RW, seconded by Cllr JM, all in favour to have one project - Gilbert Avenue, all in favour to approve CIL funds go towards it.

### **FC018 To receive items for information and future agenda items**

Pollution Meters: Cllr RW gave a short report on them.

**ACTION:** Cllr RP to collect and re site. One to be sited at Tuxford Primary.

Tour of Britain: Riding through Tuxford on the 06 September 2023. Street and times are advertised on the town council website and in the noticeboards around the town. Publicity – flags and hats have been received from Nottinghamshire County Council and will be distributed in time for the event.

**ACTION:** Cllr DG is happy to produce an Information Page with all of the links but is not present at the meeting.

Heritage Week: Scheduled for 08-17 September 2023.

**ACTION:** Cllr JM will open the Lock Up and put information in the Retford Times.

Cllr SR confirms there is a meeting on the 31<sup>st</sup> August 2023 at 7.00 pm. This meeting is for the Neighbourhood Plan.

- Items for the next agenda

Cllr MH - Bottle bank Siting Options

Discussion on the traffic issues with TTC

Council Assets, including next to the Co Op and with the Trust

Pollution

Cllr MR - Purchase of Car Park

Bus Shelter outside the GP practice

Cllrs SLD, Cllr JT, and Cllr RP agreed to work with the Neighbourhood Plan group on Traffic and Pollution.

**FC019 Private & Confidential** (Staffing Seasonal Contract)

Cllr JM read out the following statement.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

**RESOLVED:** Proposed by Cllr JM, seconded by Cllr GF, all in favour to alter permanent grounds maintenance contract to permanent full time contract. This will come into effect from the end of the seasonal contract.

**FC020 Date of next meeting**

21<sup>st</sup> September 2023 at 7.00 pm

With there being no further business, the meeting closed at 9:16pm.

CHAIRMAN'S SIGNATURE..... DATE .....

