TUXFORD TOWN COUNCIL

2021/157

Minutes of the Full Council Meeting

held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday 17 February 2022, commencing 7:00pm

PRESENT: Cllrs J Moorhouse (Chair) E Bett, D Clark, P Downing, G Frost, S Outram, D Preece, G Preece, M Richards (joined at 7:22pm), S Richardson, K Rutherford, T Silcock and C Waugh.

IN ATTENDANCE: Clerk, Cllr L Stanniland, Cllr J Ogle and one member of the public, Karen Tarburton were also present.

FC172 Apologies for Absence

Mrs ECA and Mr CL (both recently approved Councillors (in January 2022) have both sent their apologies). Cllr S Isard (District Councillor) also sent her apologies.

RESOLVED: Reasons for apologies were given and accepted.

FC173 Declarations of Interest

Cllr GF and Cllr EB declared a declaration of interest in item 21 – MOI.

FC174 Accept New Co-Opt Members and Sign Declaration of Office and Register of Interests

Mrs ECA and Mr CL were not in attendance.

ACTION: Item deferred to Full Council 17 March 2022.

FC175 Minutes of the previous meeting held on 20 January 2022 (folio ref 2021/135-142)

RESOLVED: Proposed by Cllr JM, seconded by Cllr DC, that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record.

FC176 To approve decisions made by the Clerk under Delegated Powers

Co-op - Cllr JM letter written to the Co-op.

North Notts Nectar Trail – Clerk gave authorisation to North Notts Bid for the installation of 2 statues in Clark Lane play park, as part of their North Notts Nectar Trail project.

RESOLVED: Proposed by Cllr GF, seconded by Cllr KR, all in favour, that this action was taken in the best interests of the Town Council, as part of MOI/Carta and North Notts Nectar Trail. All approved.

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FC177 Action Update from previous meeting

FC059 – Respiratory Information – obtaining quotes – ONGOING
FC062 – Scout Hut – further to the meeting in September 2021 meeting – Cllr JM and MR met with the Scouts and Guides, who are meeting with their committees and will advise – ONGOING Clerk received information on a revised lease. To put as a future agenda item.
FC080 – Cast Iron Litter Bin – Discussed under item FC179 below
FC094 – Victorian Finger Post – ONGOING. ACTION: Cllr KR suggested that it be insured for £28,000 (the cost to restore it). Clerk to contact Jason Mordan (NCC) and Mike Tagg (BDC) for further advice.
FC138 – Cherry Blossom Trees – ONGOING. ACTION: Cllr KR to approach Woodland Trust and A Walher to enquire whether we can source them from other places too, where trees may be available free of charge. Cllr JM asked again for all councillors to consider where in the town they would like to see these Blossom trees and report back at next meeting
FC155 – Councillor Email Addresses – Complete
FC156 – CIL Letter to Bassetlaw District Council – ONGOING: Cllr PD is liaising with Cllr Stanniland before submitting a letter to the District Council
FC158 – Zoom Renewal – Complete. When this was cancelled Zoom offered 30% discount, this has since been retracted. 6 month rule applies.
FC159 – Tuxford Information Literature Update – K Tarburton advised that North Notts Bid had been approached for funding.
FC161 – Send Cemetery rules to all local funeral directors - Complete
FC163 – Allotments – Potential areas of land – Complete. There is no longer a waiting list for allotments. ACTION: Clerk to advertise
FC164 – Remembrance Wreaths - Done
FC165 – Parking/Congestion Letter to Bassetlaw District Council: ONGOING: Cllr SR is currently collecting data before submitting a letter. Cllr JM asked members to send any photographs they capture to Cllr SR.

FC178 To receive, accept and resolve to approve any recommendations (if any) contained within the minutes/notes of the following meeting:

Planning Committee 20 January 2022 (folio ref: 2021/134-134)

RESOLVED: Proposed by Cllr JM, seconded by Cllr GF, all in favour to approve.

Finance and Services Committee 03 February 2022 (folio ref: 2021/146-149)

RESOLVED: Proposed by Cllr JM, seconded by Cllr DC, all in favour to approve.

Personnel Committee 08 February 2022 (folio ref: 2021/150-152)

ACTION: To be discussed under item Private and Confidential below

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FC179 District Councillor and County Councillor Reports

District Council

Cllr Stanniland confirmed that Tuxford had been donated a Queens Platinum Jubilee bench for the town by the Muslim Charity, based in Eaton Hall, Retford. It is hoped to be delivered within the next 8 weeks.

He is continuing to chase up metal litter bins for the town from Bassetlaw District Council and confirmed they will be in keeping with the Conservation area.

At the last Full Council meeting at Bassetlaw District Council in December 2021 the leadership team confirmed that they will be investing in Tuxford by the means of the Neighbourhood Plan, under the guidance of the District Council. He offered his assistance if required.

He advised that there will be a 4.1% increase of rent to council tenants. This is the maximum increase set by the Government. This increase is to enable to District Council to carry out essential repairs to the housing stock. He also confirmed that the council tax will also be increasing.

Cllr PD asked for Cllr Stanniland's assistance with CIL money. Cllr PD stated that the district council's policy is for the development of mixed housing stock, with 30% being social housing, yet the latest development of Ashvale Road was 100% social housing, bringing no CIL money to the town for infrastructure. £4,493.24 was received for 2020.21 from the District Council's 'Expansion Fund' as no CIL money was received. Cllr PD stated that if CIL money had been received for the Ashvale Road development (from a mixture of housing and social housing then the CIL money would be in the region of £100,000).

***ACTION**: Cllr Stanniland advised he would investigate this and report back.*

County Council

Cllr Ogle confirmed that the infrastructure fund has been allocated to the west of the county.

He advised that he had been contacted from a member of the public that lives on Marnham Road, requesting a speed limit reduction. He confirmed that he'd received a response from VIA East Midlands to state that as there a few houses along this road there is no justification in reducing the speed limit to 30mph.

Traffic in Tuxford – Cllr Ogle to email Clerk and Chairman a response he has received regarding Traffic Wardens and illegal parking in Tuxford.

Cllr SR asked Cllr Ogle to investigate why foster carers in Tuxford, especially emergency foster care placements, are not receiving the funding from Nottinghamshire County Council, who are classified as having parental responsibility for these children.

***ACTION**: Cllr Ogle asked for Cllr SR and all other affected foster carers to contact him via email personally to explain their current predicaments.*

The meeting was not adjourned as there were no members of the public present, so Cllr JM continued with the meeting. Karen Tarburton was in attendance to discuss item FC181 below.

FC180 Traffic/Pollution – MP Jenrick and Marnham Road

Marnham Road – discussed above, under item FC179

MP Jenrick

Following on from a meeting Tuxford Town Council requested and attended with MP Jenrick in November 2021, he called for a meeting with Nottinghamshire County Council, Bassetlaw District Council and VIA East Midlands to discuss the issue of Traffic and Pollution further.

The attendees were given a copy of the Scott Wilson Report, the Traffic Survey undertaken by Cllr DC and Pollution data provided by Cllr PD.

RESOLVED: It was proposed by Cllr JM that Cllr PD, with the support of Cllr DC, to follow up the meeting to establish what each organisation is committed to do and to reach an agreement. This was seconded by Cllr DC. All in favour.

He will report back to Full Council when he has further information.

FC181 Tuxford Masterplan/Funding – Overview Karen Tarburton

Karen Tarburton addressed the Councillors. £10,000 funding had been received from Bassetlaw District Council's 'Welcome Back' fund to enable the town council to adopt a Masterplan for Tuxford.

The Masterplan will hope to improve the town, to enable to plan ahead and future proof the town in years to come.

A consultant, who is the president for RTPI (Royal Town Planning Institute) will be undertaking the work and has already visited Tuxford.

She explained that there will be consultation events undertaken in the next six weeks, which the residents of Tuxford are encouraged to attend (this will ensure that the masterplan is impartial). Consultation will also be undertaken with the District and County Council's, VIA East Midlands and any other governing bodies deemed necessary.

The Tuxford Masterplan will feed into the Neighbourhood Plan, which then feeds into the District Council's Local Plan. It was agreed that the consultation days be carried out at the same time.

ACTION: Cllr DC to liaise directly with Karen Tarburton. Karen Tarburton to send documentation on the Masterplan and Discussion Board to the clerk to forward on to all Councillors.

FC182 To Review and Approve the following policies

All policies were sent to members electronically prior to the meeting, in preparation of the meeting. Paper copies were sent to Cllr JM prior to this meeting and were authorised in the presence of members at the meeting.

- Risk Management Scheme

RESOLVED: Proposed by Cllr JM, seconded by Cllr GF, all in favour to approve the Risk Assessment Scheme

- Code of Conduct

ACTION: Clerk advised that the 'Model' Code of Conduct is currently being revised. She will make the necessary amendments to the policy and defer to 17 March 2022 Full Council meeting.

Cllr JM asked members to abide by the Code of Conduct and to also refrain from contacting other councillors and/or the Clerk at unsocial hours (whether this be by telephone or email).

FC183 Approve Internal Testing 2021.22

Having been sent to members electronically prior to the meeting, in preparation of the meeting. Paper copies were sent to Cllr JM prior to this meeting and were authorised in the presence of members at the meeting.

RESOLVED: Cllr KR and Cllr GF had both undertaken the Internal Control Testing for 2021.22. All members were made aware of the outcome. All approved.

FC184 North Notts Nectar Trail

RESOLVED: Discussed under item FC176 above.

FC185 Grant

Cllr PD asked that the town council consider 'social regeneration' in the town and asked for the Clerk to make enquiries as to what Charities and Community Groups are in Tuxford (and collate a register) so that the town council can look to support them.

ACTION: Clerk to make enquiries

Cllr PD proposed that the Town Council give £500.00 to Tuxford Youth Football Club to fund smaller goals for the younger players.

RESOLVED: The request was refused. The Town Council have a grant awarding policy, for which the football club will need to apply, in the same way as any other organisation requesting a grant in the town.

Cllr PD asked for the grant awarding policy to be reviewed

ACTION: Clerk to put on 17 March 2022 Full Council agenda

Cllr SR enquired whether the sum of £4,493.24 received from the 'Expansion Fund' could be used during 2022.23 financial year to support the local community groups.

ACTION: Money received under CIL has specific spending criteria. Clerk to investigate and advise on 17 March 2022 Full Council.

FC186 Walks of Life Museum

A request had been made received for assistance in mowing a field on a regular basis during the mowing season.

ACTION: Cllr TS asked for the Grounds Maintenance staff to visit the site to confirm whether this is feasible as the ground is uneven and for the clerk to cost this up and report back.

FC187 Update on Regeneration Group

Cllr KR confirmed that they have now registered as a charity with the Charity Commission and set up a bank account so that can now start to receive funding. Awaiting confirmation from the Charity Commission and will be liaising with Karen Tarburton with the Master Plan for Tuxford.

Members NOTED this update

FC188 Update – Neighbourhood Plan

Cllr DC confirmed that they will be liaising with Karen Tarburton and the Masterplan for Tuxford on consultation days. See FC181 above.

Members NOTED this update.

FC189 Update – Queens Platinum Jubilee Working Group

Cllr JM confirmed that the entertainment had been booked. She asked for volunteers to come forward to join the working group but more importantly to be in attendance on the day to ensure it is smooth running.

Members NOTED this update.

FC190 To receive items for information and future agenda items

Clerk advised that she had received information on the following:

- Draft Nottinghamshire and Nottingham Waste Local Plan
- Queens Platinum Jubilee Bench
- Queens Platinum Jubilee Poster Competition

Cllr DC asked for the following agenda item – allocation of 'projects' to Councillors

FC191 Private and Confidential

Cllr JM read out the following statement

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

To approve the private and confidential minutes of 08 February 2022 (folio ref 2021/150-152)

RESOLVED: Proposed by Cllr JM, seconded by Cllr GF, all in favour to approve.

MOI/Carta – Cllr GF have an update

Members NOTED this update.

Clerk – Business Case for adjustable working

ACTION: Cllr PD asked for 'Spirit of Best Value' to be on 17 March 2022 agenda. No amendment to adjustable working request were agreed at this time.

FC192 Date of next meeting: Scheduled for Thursday 17 March 2022

The Chair thanked Councillors for their contributions to the meeting.

With there being no further business, the meeting closed at 9:10pm.

CHAIRMAN'S SIGNATURE…..... DATE .....