

Minutes of the Full Council Meeting

**held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday
18th January 2024, commencing 7:00pm**

PRESENT: Cllr M Harrison, S Leslie-Dakers, I Nicholls, R Patman, M Richards, S Richardson, R Walker, and E Whitley (left the meeting at 9.00 pm)

IN ATTENDANCE: Clerk (L Donaldson), District Councillor Emma Griffin and two members of the public.

FC070 Inform Members and the Public (if any in attendance) that the meeting is being recorded.

Meeting is recorded for the purpose of accurate minute recording. Recordings are destroyed once minutes have been approved.

FC071 Apologies for Absence: Cllr J Moorhouse, Cllr E Atkin, Cllr E Betts, Cllr G Frost, Cllr P Downing, and Cllr Keith Rutherford.

RESOLVED: Reasons for apologies were given and accepted.

FC072 Declarations of Interest:

Cllr S Richardson for MOI and Eldon Street.

FC073 New Councillor Signing

Cllr E Whitley signed the Declaration, which was witnessed and approved by the clerk. She was issued with her councillor email address and paperwork (agenda pack) for this meeting.

FC074 Minutes of the previous meeting held on 18th November 2024 (folio ref 2023/083-089)

RESOLVED: Proposed by Cllr MR, seconded by Cllr RW, that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record.

FC075 Action Update from previous meeting

- a) Planters moved forward no action.
- b) Newark Road Car Park letter MR & SR (RFO to chase response)
- c) Portable Toilets and possible use in old co-op building, no update
- d) Pollution Meters - not resolved.
- e) Letter sent to H & S re the Sinkhole – RFO to forward copy of the letter to Cllrs and to chase a response.
- f) Initiate Task Groups – post Neighbourhood Plan – no update
- g) Initiate Task Groups – post Neighbourhood Plan – no update
- h) Complete Draft Matrix of Councillors Skills – no update

- i) Bassetlaw Re Banking Hub (Cllr E Atkin) need to advise RFO what is required.

FC076 To receive, accept and resolve to approve any recommendations contained within the Minutes of the following meeting, including to ratify action made by the Clerk.

Finance & Services Committee 30th November 2023 (folio reference 2023/089-091)
Proposed: Cllr M Richards Seconded: Cllr R Walker and all in favour

Finance & Services Committee 4th January 2024 (folio reference 2024/097-101)
Proposed: Cllr M Richards Seconded: Cllr R Patman, all in favour

Planning Committee 4th January 2024 (folio reference 2024/102-104)
Proposed: Cllr R Walker Seconded: Cllr R Patman, all in favour

RESOLVED: All members noted the minutes with no further comments.

FC077 District Councillor and County Councillor Reports

District Councillor E Griffin advised there will be new ovens shortly installed into The Beeches, noted that they are working with a member of the public on a Cemetery Faculty.

Ashvale Road – Councillor Griffin has organised the use of ‘time lapse footage’ to gather information of what is happening.

It was noted that TTC have sent a letter of concern to Via in respect of the incident and removal of the refuge islands.

FC078 Update – Town Plan and Neighbourhood Plan It has been reported that there has been a good turnout and we wish to host another meeting 25th January 2024. Sherwood Life printed 250 words and this generated another 4 interested members of public. Helen wants to work with the objective and will advise what we need to do for the input of the draft due end of March. There is an issue with Housing and Employment and there is funding for a Masterplan which arises out of the Neighbourhood Plan, and we have the funding for a large piece of work.

The meeting was adjourned to allow questions from the public.

One member of the public raised an issue – Moles in the cemetery.

ACTION: Office Manager to look at appointing pest control

One member of public raised the matter of the Neighbourhood Plan and wishing to engage with the business community with a Facebook page to bring the business community together.

ACTION: A member of the public, also member of the Neighbourhood Plan to organise business networking to support the Neighbourhood Plan

FC079 Finance

All following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Vice Chair to authorise in the presence of members and any public present.

To approve invoices for payment

Payments on the report attached at Appendix 'e' were approved and signed.

Bank Transfers totalling £3,285.81

Direct Debits totalling £5,393.91

Debit Card payments totalling £265.55

Cheque payments totalling £0.00.

Income received totalling **-£1,248.50.**

Bank Account Balance of £143,988.07 was approved and Vice Chair authorised.

RESOLVED: Cllr MR states he had checked through the above and agreed with the totals. Proposed by Cllr MR, seconded by Cllr RP, all in favour.

Bank Reconciliation/Budget Variation

Bank Account Balance at 15/01/2024 of £91,663.43 Co-op Current Account, £19,866.31 Co-op Saving Account, £37,161.75 Hampshire Trust Bank and £100.00 Petty Cash float.

Clerk gave all members an up-to-date report on the expenditure, receipts, variances up to and including 15th January 2024 which was sent in advance of the meeting.

RESOLVED: Cllr MR stated he had checked through the above and agreed with the totals. Proposed by Cllr MR, seconded by Cllr RW, all in favour.

2024.25 Precept (Full Council Approval – Final Draft)

After discussion by all Councillors, it was agreed to agree on an increase of 3.17% and note the comments that we will need to be ready next year to cover costs such as the new Gym Equipment and bike track being installed.

RESOLVED: Proposed by Cllr SR, Seconded by Cllr IN, all in favour to request a precept demand to Bassetlaw District Council of £149,900 - an increase by 3.17%.

To note 2023.24 Interim Internal Audit

All members noted. No further action required.

FC080 To Review and Approve the Following Policies –

- Audio Recording
- Lone Working
- Sexual & Racial Harassment

RESOLVED: Proposed by Cllr IN, seconded by Cllr RW, all in favour policies accepted and renewed

- Standing Orders – revised

It was felt that this should have been put forward for the Council to discuss and agree for the following meeting.

ACTION: Item deferred to February 2024 meeting.

Office Manager/RFO to confirm what was the time to speak previously, why it being changed and what is national policy for this Standing Order.

FC081 Office Manager Report – The Chair highlighted the elements of the report, and all noted.

FC082 To discuss withdrawal of support to planning application – MOI

Cllr Harris raised concerns about the road/traffic issues of this application and wondered why the Planning Committee would pass this and should withdraw for the safety of the community. It was pointed out that the motion raised was due to the application not being ratified by the full council.

Planning Committee Terms of Reference were available at the meeting and could only discuss the motion placed before the Council.

Cllr SR states that the Planning Committee with Cllr RW support that the full planning terms of reference were fully adhered to. The application for the MOI was made on the basis that it would be fully ratified at the next planning meeting on the 1st of February 2024.

RESOLVED: Proposed by Cllr MH, seconded by Cllr S Leslie-Dakins that this decision was unlawful and should be retracted. With a vote of 5 votes supporting the MOI application and 1 abstain that the decision made by the Planning Committee be upheld.

FC083 Discuss and Approve Siting of Benches.

Vice Chair believed this to be here in error and wants referred to the Office Manager/RFO

ACTION Refer this back to Office Manager/RFO update the Council if permission received and recommendations as to where they should be sited.

FC084 To receive items for information and future agenda items.

- Neighbourhood Figures
- School Grass Cutting Service
- Update on Woodland Trust – Clerk to send update email (informing Councilors about the current position/update

FC085 Private and Confidential - Staffing

Cllr SR read out the following statement.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

Cllr SR excluded members of the public and the clerk from the room whilst this item was discussed.

All members were reminded of the confidential nature of the discussions held during this item. Any dissemination of information pertaining to individual staff members is strictly prohibited.

RESOLVED: Proposed by Cllr MH, seconded by Cllr MR, all in favour to approve the recommendation made by the Personnel Committee to restructure the office staff.

FC086 Date of next meeting

15th February 2024 at 7.00 pm

With there being no further business, the meeting closed at 9:59pm.

CHAIRMAN'S SIGNATURE..... DATE