

Minutes of the Full Council Meeting

**held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday
19 October 2023, commencing 7:00pm**

PRESENT: Cllrs J Moorhouse (Chair), E Bett, E Cupit-Atkin, P Downing, M Harrison, S Leslie-Dakers, I Nicholls, R Patman, M Richards, S Richardson, K Rutherford, and R Walker.

IN ATTENDANCE: Clerk, Lynda Donaldson, District Councillor Emma Griffin and one member of the public.

FC037 Inform Members and the Public (if any in attendance) that the meeting is being recorded.

Meeting is recorded for the purpose of accurate minute recording. Recordings are destroyed once minutes have been approved.

FC038 Apologies for Absence

Cllr G Frost

RESOLVED: Reasons for apologies were given and accepted.

FC039 Declarations of Interest

Nothing declared

FC040 Minutes of the previous meeting held on 21 September 2023 (folio ref 2023/063-067)

Amendment to previous minutes, of 17 August 2023 – to remove the following statement '*Cllr PD not available to speak on the matter*'

RESOLVED: Proposed by Cllr KR and Seconded by RP, all in favour.

FC041 Action Update from previous meeting

- Planters, no further action, Cllr RP on other projects, this will be ongoing when time allows)
- *Joan has enquired to Sherwood Life; great response and we can place information into the magazine and Cllr JM asked for information to be sent when available.*
- *Woodland Trust, Clare Fox has now taken on this request and has successfully obtained the package available, and a delivery of the trees will be made in March 2024*

FC013 - Newark Road Car Park Cllr MH & SR, deferred, until letter completed and sent to brewery.

FC016 - Portable Toilets – Alternatives Cllr GF, awaiting new owners of Co Op

FC017 - Bassetlaw DC Consultation Vision – Letter has been done and sent.

FC018 - Pollution Meters – To be resited Cllr RP, Cllr RP to collect and resite

FC028 - Full Report on Town Plan and & Neighbourhood – done.

FC032 - Letter to support full 252 units – done.

FC032 - Write to state objection to the change classification on Ashvale & Lodge Lane – done.

FC032 - Statement that no support for policy s106 – done.

FC032 - Request in a letter to HS14 to be removed from plan – done.

FC034 - To Agree Acomb Consultants Fee – ongoing process.

FC042 To receive, accept, and resolve to approve any recommendations (if any) contained within the minutes of the following meeting, including to ratify action made by the Clerk:

- Planning Committee – 5th October 2023 (folio reference 2023/068-071)
- Finance & Services Committee – 12th October 2023 (copy presented at the Full Council meeting) folio reference 2023/072-074

The minutes were noted

FC043 To appoint Planning Committee Member (one member)

Due to the resignation of D Gray, there is a vacancy, with Cllr ECA and Cllr PD both nominating themselves.

RESOLVED: With a vote of 7:4, Cllr ECA was appointed as a member of the planning committee.

FC044 To Appoint Personnel Committee member (one member)

Due to the resignation of D Gray, there is a vacancy, Cllr RP nominated themself.

RESOLVED: Proposed by Cllr ECA, Seconded by Cllr KR, all in favour.

FC045 District Councillor and County Councillor Reports

District Council

District Councillor EG states that there are big wins for TTC with all 4 grants agreed. There is still money to apply for and we have until March. Out of a total of 714k across Bassetlaw we have received 171k. Tuxford receives the biggest allocation.

Longhurst attended the Ashvale Estate and there is still an issue with the Flood Sink on the Estate. Cllr EG has tried everything to get this area fenced off.

Cllr SR asked how they access the funding for the path linking Gilbert Avenue and Ashvale as it seems to be a lost opportunity for the full path to be completed. Cllr SW replied that this was the Highways and each party will not run over the line.

Cllr KR thanks Cllr EG for the work she has achieved.

ACTION *Cllr PD agreed to write to the Health & Safety in respect of the Flood Sink*

Cllr SR agreed to take on the Grant Application process.

County Council

Cllr J Ogle attended the meeting but did not have any news to report but asked for questions from the Cllrs.

Cllr KR raised a big concern about there being a need for another pedestrian crossing at the new Co Op. Cllr SR commented there are issues and require a site meeting.

Cllr ECA raised a concern about a sinkhole in a verge/footpath, as it is 3 – 4 ft and a danger to the public. It is recommended that a letter be sent to Highways.

ACTION *For Cllr ECA to supply the Clerk with the information in order that a complaint letter be sent to the Highways Agency*

FC046 Update – Town Plan and Neighbourhood Plan

Cllr RW stated that the costs for the Acomb Consultant cannot be agreed as until they apply for it and get it we cannot vote on it to approve. Report went into Bassetlaw, all done, design codes, final draft and sent to all Cllrs. This was to be accepted by the Cllrs.

Cllr RW needs a working group; we need people to join and also need volunteers outside of the council. Cllr JM suggests an Extra Ordinary meeting to start discussions.

It was agreed that we will accept the Acomb Consultants as we are not liable for the costs.

RESOLVED: Proposed by Cllr RW, seconded by Cllr KR, all in favour.

The meeting was adjourned to allow questions from the public.

A member of the public requested that he read a statement following his departure from the last full council meeting on the 21st September 2023. The Statement was read by the member of the public and a hard copy handed to the Chairman for the record. The Statement outlined the purpose of the Councillors for TTC and that the

Councillors are there for the benefit of the community and not to have constant bickering or wasting time on nonsense.

FC047 Finance

All following paperwork was sent electronically to all members prior to the meeting and paper copies were given to the Chair to authorise in the presence of members and any public present.

To approve invoices for payment

Payments on the report attached at Appendix 'e' were approved and signed.
Bank Transfers totalling £9,907.74.
Direct Debits totalling £1,011.07.
Debit Card payments totalling £373.96.
Cheque payments totalling £0.00.
Income received totalling -£79,318.63.

Bank Account Balance of £175,717.99 was approved and Chair authorised.

Bank Reconciliation/Budget Variation

Bank Account Balance at 19/10/2023 of £119,791.85 Co-op Bank,
£37,161.75 Hampshire Trust Bank and £100.00 Petty Cash float.

Clerk gave all members an up-to-date report on the expenditure, receipts, variances up to and including 19th October which was sent in advance of the meeting.

RESOLVED: Cllr JM states she had checked through the above and agreed with the totals. Proposed by Cllr EA, seconded by Cllr KR, all in favour.

FC048 Review of Standing Orders

It has been brought to the attention of the Full Council that a valid point had been raised at the last meeting and could not be placed onto the agenda. On a previous discussion another valid point arose. However due to the rules/Standing Orders that could not be discussed without the correct notice period and an amendment to the Standing Orders would very easily resolve this for future discussions/meetings.

Cllr PD wished to seek an amendment to the Standing Orders to enable this.

Advice was sought from Notts ALC, which was accepted - no further action or discussion was required.

FC049 Benches Earmarked for Gilbert Avenue

Cllr ECA wishes to utilise some benches, currently stored in the depot around the ex-village hall site, as elderly walking to the village need a stopping point. Anything placed on Private Land does not require permission and other land will require Highways permission, will possibly require planning permission. To site the two available benches on the footpath of the ex Village Hall and the corner of Ashvale

Road/Lincoln Road. Cllr SR and Cllr MH would request further discussion on the placement of the benches. Eldon Street also should be considered although there is a bench on this street. Siting of further benches to be discussed as an Agenda at the next Full Council Meeting.

RESOLVED: Proposed by Cllr ECA, seconded by Cllr IN, all in favour.

ACTION: Office Manager to action the position of the benches and seek the necessary permissions.

FC050 To receive items for information and future agenda items.

Cllr SR distributed information on behalf of MOI and apologies for the delay. The legal access arrangements for Town Council land are identified on the plan (in green). This report can be viewed by contacting the office manager, Clare Fox and visiting Tuxford Town Council office. Cllr RW is involved with the planning applications ongoing with no immediate action as this application is still ongoing. There is a concern that the 9.5 metres won't pass the discussed design. TTC need to consider master plan.

ACTION:

- a) An ongoing update and discussion for MOI Cllr SR
- b) To produce a full report with the online feedback questionnaires and have it placed onto the Tuxford Website by Cllr SW

FC051 Private & Confidential (Staffing)

Cllr JM read out the following statement.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

Cllr ECA informed council that they have been successful in appointing a clerk and responsible financial officer (clerk role will be a job share with the current clerk), with a start date of January 2024. The role replaces that of the current office manager and responsible financial officer, who will be available (if required) until the end of March 2024.

As a result of this news some issues were raised. Cllrs feel that it is confusing to have two email accounts and that maybe in the future it could be one account. There was also some concern regarding the town council's current General Powers of Competence, with the resignation of the office manager and responsible financial officer (who has the CiLCA qualification).

ACTION: Office Manager and RFO to clarify impact of the council's General Power of Competence for the next meeting.

FC052 Date of next meeting

16th November 2023 at 7.00 pm

With there being no further business, the meeting closed at 9:00 pm

CHAIRMAN'S SIGNATURE.....  DATE 16/11/23