

## Minutes of the Full Council Meeting

held THE BEECHES COMMUNITY CENTRE, Birch Court, Tuxford on Thursday  
20 January 2022, commencing 7:00pm

**PRESENT:** Cllrs M Richards (Chair) E Bett, D Clark, D Preece, G Preece, S Richardson, K Rutherford, T Silcock.

**IN ATTENDANCE:** Clerk, Cllr J Ogle arrived at 7:38pm and three members of the public present.

### FC147 Apologies for Absence

Apologies for absence were received from Cllr G Frost (Work Commitments) and J Moorhouse (Personal reasons). Cllr S Isard (District Councillor) also sent her apologies.

**RESOLVED:** Apologies were noted and accepted.

With Cllr JM absent in person, Cllr MR chaired the meeting in his capacity as vice-chair – all approved.

### FC148 Declarations of Interest

Cllr DC, DP and GP declared a declaration of interest in item 18 – Allotments.

**FC149 Minutes of the previous meeting held on 18 November 2021** (folio ref 2021/112-119)

**RESOLVED:** Proposed by Cllr KR, seconded by Cllr TS, that the minutes of the meeting held above, having been circulated prior to the meeting, were taken as read, approved, and signed by the chairman as an accurate record.

### FC150 To approve decisions made by the Clerk under Delegated Powers

Co-op

Cllr JM letter written to the Co-op.

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr TS, all in favour, that this action was taken in the best interests of the Town Council, as part of MOI/Carta. Approved.

### FC151 Action Update from previous meeting

*FC059* – Respiratory Information – obtaining quotes – ONGOING [Cllr SR to write to CCG and Cllr KR to liaise with the local GP surgeries](#)

*FC062* – Scout Hut – further to the meeting in September 2021 meeting – Cllr JM and MR met with the Scouts and Guides, who are meeting with their committees and will advise – ONGOING [Clerk chased for an update](#)

*FC072* – Ask MP Jenrick to attend meeting – Cllr JM to arrange a future meeting

Cllr JM advised that MP Jenrick have offered to meet. Cllr JM and DC, along with one member of the public had a meeting with MP Jenrick on Friday 26 Nov 2021. FC080 – Cast Iron Litter Bin – Cllr Stanniland is not happy with the response Update not available as Cllr Stanniland was not present.

FC094 – Victorian Finger Post – ONGOING. ACTION: Cllr KR to speak with A Wahler to enquire whether they know a company to offer a valuation

FC136 – Information on Army Veteran Association. Resolved. It was suggested that Cllr CW will be able to support this initiative

FC138 – Cherry Blossom Trees – ONGOING. A quote has been received for £25.00 per tree (either Pink or White). ACTION: Cllr KR to approach Woodland Trust and A Walher to enquire whether we can source them from other places too. Cllr MR asked for all councillors to consider where in the town they would like to see these Blossom trees and report back at next meeting

**FC152 To receive, accept and resolve to approve any recommendations (if any) contained within the minutes/notes of the following meeting:**

Planning Committee 06 January 2022 (folio ref: 2021/123-124)

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr KR, all in favour to approve.

Finance and Services Committee 06 January 2022 (folio ref: 2021/125-128)

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr DP, all in favour to approve.

Personnel Committee 06 January 2022 (folio ref: 2021/129-131) and 12 January 2022 (folio ref: 2021/132-133)

**ACTION:** To be discussed under item Private and Confidential below

**FC153 District Councillor and County Councillor Reports**

*District Council*

Cllr Stanniland was not in attendance at the meeting, there was no update given.

*County Council*

Cllr Ogle updated members on several items:

800 children were in care around the county before the pandemic, this went up to 1000 children during the pandemic. Each child in care costs the county council £60,000.

Highways have undertaken a review and it has been decided that they will move away from small patching and concentrate on large patching of roads, advising that an extra £5 million is scheduled to be spent on highways in the near future.

He advised that he is here to help the community and support local issues and if there were anything specific people would like to discuss with him he encouraged them to contact him directly.

Cllr MR thanked Cllr Ogle for his support and attending the meeting. He also thanked him for his generous contribution towards the Christmas presents for the primary school children and the nursery.

Cllr Ogle left the meeting at 8:20pm

*The meeting was not adjourned as there were no members of the public present, so Cllr MR continued with the meeting.*

### **FC154 Councillor Applications**

Five councillor applications had been received. These applications had been electronically circulated prior to the meeting, were taken as read, prior to the meeting.

Cllr MR asked members whether there were any questions they would like to ask the applicants. There were none.

Two applicants were unable to attend the meeting, due to prior commitments, both gave their apologies in advance of the meeting. The two applicants are Mrs Elaine Cupit-Atkin and Mr Carl Longmore.

All five applications were approved.

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr TS, all in favour to accept all five applications.

### **FC155 Accept New Co-Opt Members and Sign Acceptance of Office and Register of Members' Interests**

Declaration of Acceptance of Office were received from Mr. Peter Downing, Ms. Sally Outram and Mr. Craig Waugh.

It was agreed that Mrs. Elaine Cupit-Atkin and Mr. Carl Longmore would complete their declarations at the next scheduled meeting.

Cllr MR welcomed the new councillors.

**ACTION:** New Councillors to set up their new council email addresses and Clerk to provide them all with 'Councillors Packs' at the next scheduled meeting.

## FC156 Finance – Precept 2022.23 and CIL

### Precept

All relevant paperwork was sent electronically to all members prior to the meeting. Paper copies of the Precept paperwork and calculations being proposed by the Finance and Services Committee based on spending and income for the year were given to the chair prior to the meeting.

The Tax Base figured has now been received by Bassetlaw District Council of 798.03 for 2022/23. This is a decrease of 0.16% from 799.29 for 2021/22.

Further to submitting budget reports at the Finance and Services Committee meetings of 08 October 2021 (phase 1) and 06 January 2022 (phase 2) and with no further comments submitted to the clerk by 13 January 2021 it was proposed to accept.

**RESOLVED:** Proposed by Cllr SR, seconded by Cllr MR – all in favour to request a precept from Bassetlaw District Council of £141,064. This being a 2.7% increase from 2021.22. Clerk signed Precept Estimates Form 2022/23 from Bassetlaw District Council.

### CIL (Community Infrastructure Levy)

Clerk advised that she was in receipt of £5,164.35 of CIL money from Bassetlaw District Council.

She informed members that this money is being held on the town council's behalf until a decision on where to spend it is agreed. **ACTION:** Clerk to send the 'spending guidelines' to all councillors.

The following amounts have been received

2018/19	£671.11
2019/20	£0.00
2020/21	£4,493.24 (from the Expansion Fund rather than new builds)
2021/22	Information not available yet

**RESOLVED:** Cllrs noted decision made by clerk to authorise the District Council to hold the funds for the time being.

It was noted that with expansion of housing in the town, with more developments proposed (250+ homes) in the near future there is an increased pressure of the schools, congestion, pollution, and amenities in the town.

**RESOLVED:** It was proposed by Cllr SR, seconded by Cllr PD, all in favour to write a letter to the Chief Executive of Bassetlaw District Council, copying in the Head of Planning to advise that it is unacceptable that no CIL money is coming into the town

as a result of only building social housing. Cllr Ogle advised that he supports this request.

**ACTION:** Cllr SR and Cllr PD to discuss and draft a letter to be sent.

### **FC157 Remote meetings and Delegated Powers**

**RESOLVED:** It was agreed to continue with Face-to-Face meetings unless Government Guidelines change in the future when it can be reviewed again. It was proposed by Cllr MR, seconded by Cllr KR, all in favour to keep the Clerk's delegated powers in place.

### **FC158 Zoom Renewal (due February 2022 - £119.90 plus VAT)**

**RESOLVED:** It was proposed by Cllr MR, seconded by Cllr TS, all in favour to cancel the annual subscription, as it was felt there are alternate sources that can be used for virtual meetings if required. To be reviewed again if the need arises.

**ACTION:** Clerk to cancel subscription.

### **FC159 Tuxford Information Literature**

In Cllr JM's absence the clerk informed members that the Council would like to support Museum of the Horse and Walks of Life Museum in their initiative to promote Tuxford.

There is a meeting to discuss this further next week, with funding potentially being available through the 'Welcome Back' fund.

**ACTION:** Cllr JM to give an update at the next meeting

*Cllr MR suspended standing orders to allow for Cllr Ogle to speak (reported above) and then re-instated them.*

### **FC160 Air Pollution**

Pollution in Tuxford puts the town in the bottom 5% of the country. The monitoring appliances in the town are flawed and Cllr JM and DC, together with Cllr PD are having a further meeting with MP Jenrick to discuss this further. A date is to be determined.

### **FC161 Cemetery Rules – Amendment**

Amendment to the rules that it is the responsibility of the Funeral Director and/or Grave Diggers to remove any excess soil from the cemetery and to not dispose of it in any area of the cemetery in the future.

**RESOLVED:** Proposed by Cllr GP, seconded by Cllr DP, all in favour

**ACTION:** Clerk to send revised Cemetery Rules to local Funeral Directors

### **FC162 Armed Forces Covenant**

Answered under FC151 (*FC136*) above.

### **FC163 Allotments**

Cllr DP asked members whether he could ask tenants at the allotment to nominate a 'caretaker' at the allotments, to enable them to be a point of contact for all allotment tenants and to liaise directly with the Clerk, rather than all tenants going straight to the clerk.

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr TS, all in favour (with no vote from Cllr DC, DP, and GP due to their declared interest) for Cllr DP to approach tenants to appoint a caretaker and report back at the next meeting.

Cllr DC asked whether there is a possibility to split the allotments on site or acquire more land in the town for further allotments to enable more people to enjoy them. This can then be included in the towns Neighbourhood Plan.

**ACTION:** Clerk to enquire about other potential patches of land.

### **FC164 War Graves**

Cllr KR asked for the council to consider purchasing five remembrance wreaths for the two war graves in St Nicholas Church graveyard, two for Tuxford cemetery and one for the Cenotaph.

**RESOLVED:** Proposed by Cllr KR, seconded by Cllr MR, all in favour.

**ACTION:** Clerk to purchase five remembrance wreaths in October 2022, and all future years until further notice.

### **FC165 Parking/Congestion**

Cllr SR stated that there is a major concern with illegal parking along Eldon Street. In particular outside the many take-aways. There is parking on pavements, across access road, on double yellow lines and across road junctions. This prevents traffic from moving freely through the town, which also adds to the pollution in the town too.

Despite repeated requests to Bassetlaw District Council to visit, traffic enforcement officers are not visiting Tuxford at prominent times, (evenings and lunchtimes). The District Council are failing to prioritise this issue.

**RESOLVED:** Proposed by Cllr SR, seconded by Cllr KR, all in favour for Cllr SR to write a letter to the District Council.

**ACTION:** Cllr SR to draft a letter to send to the District Council. Cllr Ogle has given his support to this issue. Clerk to email and/or post.

### **FC166 Update on Regeneration Group**

Cllr KR updated members on this independent trust that has been created as a CIO (Charity Incorporated Organisation), which will be run and owned by the people of Tuxford.

By registering as a CIO, it will enable the trust to obtain funding to help the people of Tuxford.

Cllr SR expressed that he would like to see the Trust offering people of Tuxford to be on the Trustee Board.

Members NOTED this update

### **FC167 Update – Neighbourhood Plan**

Cllr DC advised that the group would be meeting on 24 January 2022 to decide on consultation days. This information will then be advertised locally and sent to the clerk to advertise on the town council website.

Members NOTED this update.

### **FC168 Update – Queens Platinum Jubilee Working Group**

Cllr GP gave members an update from the last working group meeting held on 12 January 2022. Notes from this working group are available to view from the Clerk.

Members NOTED this update.

### **FC169 To receive items for information and future agenda items**

Clerk advised that she had received a request for a replacement bench along Ashvale Road, close to the Rebel Stone.

**ACTION:** To put the request on Finance and Services agenda 03 February 2022.

Clerk advised members that there is a possibility of receiving funding to put a disabled parking bay on Newcastle Street and that Cllr JM is in talks with VIA to determine whether this can be done and at what cost.

She will report back at a future meeting.

'Apprentice Administrative Assistant' to be placed on the 17 February 2022 agenda (MR).

**FC170 Private and Confidential** – MOI/Carta and Staffing and to approve the private and confidential minutes of 06 January 2022 (folio ref 2021/129-131) and 12 January 2022 (folio ref 2021/132-133)

**RESOLVED:** Proposed by Cllr MR, seconded by Cllr KR, all in favour to approve.

MOI/Carta – Cllr TS and Cllr SR updated members that a letter had been written to Co-op, which a response has been received. This is ONGOING.

Members NOTED this update.

**FC171 Date of next meeting:** Scheduled for Thursday 17 February 2022

The Chair thanked Councillors for their contributions to the meeting.

With there being no further business, the meeting closed at 8:50pm.

CHAIRMAN'S SIGNATURE..... DATE .....