



Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
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All Finance and Services Committee Town Councillors

28 December 2023

Dear Councillor,

You are hereby summoned to attend **the Finance and Services Committee Meeting of Tuxford Town Council** to be held **The Beeches Community Centre at 4:30pm on Thursday 04 January 2024**. The agenda is attached.

Yours sincerely,

Lynda Donaldson

Mrs Lynda Donaldson

Clerk to the Council



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Finance and Services Committee Meeting of Tuxford Town Council to be held at The Beeches Community Centre, Birch Court, Tuxford at 4:30pm on Thursday 04 January 2024

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded.**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

The meeting will adjourn to allow for questions from the public, then re-convene for the following items.

- 4. To approve minutes of the previous meeting held on 30 November (folio ref 2023/089-091)**
[Appendix a](#)
- 5. Finance**
 - 5.1 - To note invoices for payment, and approve any as required – [Appendix b](#)
 - 5.2 - Bank Reconciliation/Budget Variation report – [Appendix c](#)
 - 5.3 - 2024.25 Precept – Third Draft - [Appendix d](#)
 - 5.4 - Internal Audit – to review and approve Mid-Year 2023.24 Internal Auditor - [Appendix e](#)
 - 5.5 – Insurance 2024 renewal – [Appendix f](#)
- 6. Grounds Maintenance**
 - 6.1 - Training – Horticultural (SG) and Playground Inspection Training
 - 6.2 - Purchase request (Loppers/Pole Saw) - [Appendix g](#)
 - 6.3 – Poppies (60 required)
 - 6.4 – Barrels (need 6, currently have 9)
 - 6.5 – Christmas Lighting (icicle lighting come to end of this lifespan) - [Appendix h](#)
 - 6.6 – Iseki Mower – repairs required before beginning of mowing season
- 7. Security Lighting – Clark Lane**
- 8. To receive items for information and future agenda items 7. Date of next meeting: 04 April 2024**

Members of the Public have a right to attend Council meetings but not an automatic right of speech – due to Government Covid-19 restrictions the Council reserved the right to limit the amount of public attendance on the grounds of Health and Safety, as per Standing Orders 3d dated 21.06.2021