

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
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All Finance and Services Committee Town Councillors

04 July 2024

Dear Councillor,

You are hereby summoned to attend **the Finance and Services Committee Meeting of Tuxford Town Council** to be held **The Beeches Community Centre at 4:30pm on Thursday 11 July 2024**.
The agenda is attached.

Yours sincerely,

Clare Fox

Mrs Clare Fox

Clerk and RFO to the Council

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Finance and Services Committee Meeting of Tuxford Town Council to be held at The Beeches Community Centre, Birch Court, Tuxford at 4:30pm on Thursday 11 July 2024

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded.**
- 2. Apologies for Absence**
- 3. To appoint a Chairman and Vice-Chairman for this Committee**
- 4. Chairman and Vice Chairman to sign Declaration of Acceptance of Office (as above for committee)**
- 5. Declarations of Interest**
The meeting will adjourn to allow for questions from the public, then re-convene for the following items.
- 6. To review and recommend any amendment to Finance and Services Committee Terms of Reference – [Appendix a](#)**
- 7. To approve minutes of the previous meeting held on 04 April 2024 (folio ref 2024/001-005) [Appendix b](#)**
- 8. Finance**
 - 8.1 - Bank Reconciliation/Budget Variation report – [Appendix c](#)
- 9. Training – Playground Inspection x 2 – [Appendix d](#)**
- 10. Christmas Tree – Height Extension – [Appendix e](#)**
- 11. Christmas Market and Light Switch On – Update (Cllr GF)**
- 12. Grounds Maintenance**
 - 12.1 Pole Saw (further request) – [Appendix f](#)
- 13. To receive items for information and future agenda items**
- 14. Date of next meeting: 03 October 2024**