

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

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2023/011 31 Cr

## **Finance and Services Committee Meeting of Tuxford Town Council held at The Beeches Community Centre, Birch Court, Tuxford at 4:30pm on Thursday 06 July 2023**

### **MINUTES**

**Present:** Cllrs G Frost, J Moorhouse, E Cupit Atkin, S Richardson, M Richards

**In Attendance:** Lynda Ogilvie, Locum Clerk

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded**

The meeting was not recorded.

- 2. Apologies for Absence**

Apologies for absence were received from Cllrs Walker and Rutherford

- 3. To appoint Chairperson and Vice Chairperson**

Cllr E Cupit Atkin proposed Cllr Frost as Chair of the Finance and Services Committee, seconded by Cllr Moorhouse, and all in favour. Cllr Frost was therefore appointed Chair of this Committee for the year 2023/24.

Cllr Frost proposed Cllr Richards as Vice Chair of the Finance and Services Committee, seconded by Cllr Cupit Atkin, all in favour. Therefore Cllr Richards was appointed Vice Chair of this Committee for the year 2023/24.

- 4. Declarations of Interest**

There were no Declarations of Interest.

- 5. Minutes of the previous meeting held on 11 May 2023 (folio ref 2023/009-010)**

Minutes were approved as a Correct Record and signed.

Members of the Public have a right to attend Council meetings but not an automatic right of speech

**The meeting will adjourn to allow for questions from the public, then re-convene for the following items**

There were no questions from the public.

## **6. Office Manager and RFO Report**

The above report, having been circulated, was noted, and the following comments were made:

- The difficulty in gaining access to the vacant butcher's shop for rewiring has been resolved, and Cllr Frost will be able to provide access to the contractor undertaking the rewiring.
- Cemetery memorial check – members agreed that re-scheduling this to coincide with the same work at Bingham would be sensible. The option of training one of Tuxford Town Council's own staff was discussed, but was considered impracticable.

## **7. Finance**

### **7.1 Toro Repair**

Cllr Richards undertook to make enquiries to see if the repairs required to the Toro could be done cheaper. Members approved costs up to £500 for this work.

### **7.2 Bank Account Signatories (additional required)**

Cllrs Frost, Richardson and Cupit Atkin to be added as signatories to the bank account.

## **8. Grounds Maintenance Recruitment – discuss available funds**

Following the dismissal of the previous seasonal worker, new person has been appointed. Appointment is to October, and it is possible that the current person could 'cover' over the Christmas period when A Holmes is away for four weeks. It was confirmed that funds are available for this. It was agreed that the position will be advertised in the New Year.

## **9. Grants – Criteria and Budget (Cllr GF) and revise decision of Full Council on 15.06.2023 – re Tuxford Football Club/2023.24 Precept**

It was noted that TTC Grant Awarding Policy only allow a maximum of £300 per grant, and only one grant can be awarded to a group in any financial year. Therefore the application from Tuxford Youth Football Club

## **10. To receive items for information and future agenda items**

## **11. Date of next meeting: 05 October 2023**

**There being no further business, Chair thanked everyone for attending and closed the meeting at 5.20 pm**

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*G. Frost*