

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
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To: All Tuxford Town Councillors

11 January 2024

Dear Councillor,

You are hereby summoned to attend **the Full Council Meeting of Tuxford Town Council** to be held The Beeches Community Centre, Birch Court at **7pm on Thursday 18 January 2024**. The agenda is attached.

Please let me have any apologies.

Yours sincerely,

Lynda Donaldson

Ms Lynda Donaldson

Clerk to the Council

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Full Council Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Thursday 18 January 2024

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded.**
- 2. Apologies for Absence**
- 3. New Councillor Signing of Declaration of Acceptance of Office (EW)**
- 4. Declarations of Interest**
- 5. Minutes of the previous meeting held on 16 November 2023 (folio ref 2023/083-088) [Appendix a](#)**
- 6. Action update from previous meeting – [Appendix b](#)**
- 7. To receive, accept, and resolve to approve any recommendations (if any) contained within the Minutes of the following meeting, including to ratify action made by the Clerk:**

Finance and Services Committee – 30 November 2023 (folio ref:2023/089-091) – [Appendix c](#)

Finance and Services Committee – 04 January 2024 (folio ref: 2023/097-101) – [Appendix d](#)

Planning Committee – 04 January 2024 (folio ref: 2023/102-104) – [Appendix e](#)

- 8. District/County Councillor Reports**
- 9. Update – Town Plan and Neighbourhood Plan (RW/KR)**

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

10. Finance

- a) To note invoices for payment, and approve any as required – [Appendix e](#)
- b) Bank Reconciliation/Budget Variation report – [Appendix f](#)
- c) 2024.25 – Precept (Full Council Approval – Final Draft) – [Appendix g](#)
- d) To note 2023.24 Interim Internal Audit – [Appendix h](#)

11. To review and approve the following policies:

- Audio Recording (Public and Press) – [Appendix i](#)
- Lone Working – [Appendix j](#)
- Sexual and Racial Harassment – [Appendix k](#)
- Standing Orders – revised – [Appendix l](#)

12. Office Manager Report – [Appendix m](#)

13. To discuss withdrawal of support to planning application – MOI (Cllr MH) - [Appendix n](#)

14. Discuss and approve siting of benches

15. To receive items for information and future agenda items

Neighbourhood Figures

Members of the Public have a right to attend Council meetings but not an automatic right of speech

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16. Private and Confidential – Staffing

To receive and note decisions contained within the Minutes of the following meeting:

Personnel Committee – 15 January 2024 (minutes to be sent before the meeting, once approved by the chairman of the Personnel Committee) – [Appendix o](#)

17. Date of next meeting: 15 February 2024