

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
Birch Court
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To: All Tuxford Town Councillors

20 September 2022

Dear Councillor,

You are hereby summoned to attend **the Full Council Meeting of Tuxford Town Council** to be held The Beeches Community Centre, Birch Court at 7pm on Thursday 29 September 2022 (**rescheduled from advertised date of 15 September 2022**). The agenda is attached.

Yours sincerely,

Clare Fox

Mrs Clare Fox

Clerk to the Council

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Full Council Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Thursday 29 September 2022

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
- 4. New Councillors to Sign Declaration of Acceptance of Office**
- 5. Minutes of the previous meetings held on 18 August 2022** (folio ref 2022/066-076) [Appendix a](#)
- 6. To Ratify the decision made by the clerk** – Funding Request – Walks of Life Museum
- 7. Action Update from previous meeting** – [Appendix b](#)
- 8. To receive, accept, and resolve to approve any recommendations (if any) contained within the minutes of the following meeting, including to ratify action made by the Clerk:**
 - 8.1 Personnel Committee 18 August 2022 (folio ref: 2022/063-065) to be discussed under Private and Confidential (below) - [Appendix c](#)
- 9. Appoint Committee Members on the following:**
 - Finance and Services Committee (1 member required)
 - Personnel Committee (1 member required)
- 10. Review and Approve Terms of Reference** – Planning Committee and Scheme of Delegation to the Town Clerk – [Appendix d](#)
- 11. District Councillor and County Councillor Reports**
 - 11.1 District Council
 - 11.2 County Council

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

- 12. Funding Request** – St Nicholas Church– [Appendix e](#) and Tuxford Community Events – [Appendix o](#)
- 13. To Receive Councillor Reports**
- 14. Finance**
 - 14.1 To approve invoices for payment as per [appendix g](#) – to be presented at Council
 - 14.2 Bank Reconciliation/Budget Variation Report – [appendix h](#)
 - 14.3 Approve Winter Floral Arrangements – [appendix i](#)
- 15. Gilbert Avenue Playing Field** – Cllr JM
- 16. Cemetery** – Soil/Compost Update, Rose Memorial Garden and Cemetery Fees - [appendix j](#)
- 17. The Beeches Community Centre**
- 18. Drainage/Infrastructure** – Cllr SR - [appendix k](#)
- 19. Devolution Deal** - [appendix l](#)

Members of the Public have a right to attend Council meetings but not an automatic right of speech

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20. Clerk Report – [Appendix m](#)

21. Christmas

22. Update on Regeneration Group

23. Update – Town Plan and Neighbourhood Plan

24. To receive items for information and future agenda items

25. Private and Confidential

- Receive, accept, and resolve to approve any recommendations of the Personnel Committee 18 August 2022 (folio ref: 2022/063-065) – [Appendix c](#)
- Staffing

26. Date of next meeting: 20 October 2022