

The Beeches Community Centre
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Full Council Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court, Tuxford at 7pm on Thursday 15 June 2023

Present: Cllrs J Moorhouse (JM) (In the Chair), G Frost (GF), P Downing (PD), S Richardson (SR), M Richards (MR), K Rutherford (KR), R Patman (RP), D Gray (DG), E Betts (EB), Cllr I Nicholls (IN), Cllr J Temple (JT)

In attendance: Lynda Ogilvie, Locum Clerk, and two members of the public

Chair welcomed everyone, and opened the meeting at 7.02 pm.

Minutes

1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded

Members and the public were informed that the meeting would be recorded, and were reminded to turn off mobile phones.

2. Apologies for Absence

Apologies for absence were received from Cllrs Cupit Atkin and Walker.

District Councillor Emma Griffin sent apologies

3. Declarations of Interest and remind councillors to ensure their Register of Interest Information is current and up to date.

Cllr Richardson declared an interest in Agenda Item 10, as he owns shops on the High Street.

4. Minutes of the previous meeting held on 18 May 2023 (folio ref 2023/013-018) [Appendix a](#)

Approval of the Minutes was proposed by Cllr Frost, seconded by Cllr Rutherford, all in favour. Chair signed the Minutes as a correct record.

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Cllr Patman noted that she and others had raised concerns at the above meeting about access from the village hall site onto the A1 because of a broken fence. This has been reported to the appropriate authority and photographic evidence forwarded.

2023/020

5. District Councillor and County Councillor Reports

5.1 District Council

Neither District Councillor were able to be present, so no report was presented.

5.2 County Council

County Councillor John Ogle arrived at 8.20 and gave his report at that time. He had been attending a vigil in Nottingham to pay respects to the three people murdered in the City. He was congratulated on his recent election as Chair of Nottinghamshire County Council.

Cllr Ogle said that there was a significant allocation of funds for resurfacing in the town, and other moneys have been allocated for Tuxford – details can be found on the County Council website. Re-surfacing of Kirton Road was included.

Cllr Ogle reminded everyone that they would be welcome to attend his Civic Service at The Minster on 23 July..

6. Update – Town Plan and Neighbourhood Plan (Cllr's RW/KR)

Cllr Rutherford said that a questionnaire for older people was being prepared, and arrangements were being discussed for distributing the questionnaire.

He said that a simple question 'What would make Tuxford better' would be asked of all residents, and to encourage people to respond he asked if the Town Council would approve two gift vouchers for the best response.

Cllr Gray proposed that the Town Council fund two £25 vouchers, seconded Cllr Patman, and all in favour.

7. Finance

7.1 To approve invoices for payment – to be presented at Council

Cllr Downing asked why the Council was being requested to approve these invoices as the Clerk has authority to spend up to £1000 without Council approval. It was pointed out that the invoices need to be recorded in Minutes for audit purposes, but that the words 'to approve' was misleading, and in future this will be changed to 'to note'.

Cllr Nicholls proposed approval of the invoices presented, seconded by Cllr Frost, all in favour.

7.2 Bank Reconciliation/Budget Variation Report

Members noted the Bank Reconciliation

7.3 Laptop and Configuration Quotation

The quotation for a new laptop had come in higher than anticipated because of the need to configure all office computers and enable remote access. The quote from Clarity IT was £1176.00 plus VAT, and there are additional annual costs for security and anti-virus software (£38 pa) and remote support (£55 per month). Cllr Moorhouse proposed that the quote was accepted and that office staff proceed with the purchase, seconded Cllr Rutherford, all in favour. Cllr Gray offered to assistance with the configuration work, and this was accepted

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7.4 To consider and approve quotation for Christmas Electrical re-wiring

Three quotes for this work have been received. It was agreed to proceed with the quote from Wiresmart at a cost of £4,151.27 including VAT. Proposed Cllr Moorhouse, seconded by Cllr Rutherford, all in favour.

2023/021

8. Review and Approve Terms of Reference

Finance and Services Committee - Appendix b

Term of Reference for the Finance and Services Committee, having been circulated, were approved with no amendments – proposed Cllr Moorhouse, seconded Cllr Rutherford, 10 votes in favour, one abstention, therefore the Motion was passed.

Personnel Committee – Appendix c,

An Amendment to the Personnel Committee Terms of Reference to include the conduct of councillors was approved. With this amendment, the Terms of Reference were adopted, proposed Cllr Moorhouse, seconded Cllr Richards, all in favour.

Planning Committee – Appendix d

Planning Committee Terms of Reference were approved, with no amendments. Proposed Cllr Moorhouse, seconded Cllr Frost, all in favour.

9. Funding Request – Tuxford Youth Football Club – [appendix e](#)

It was noted that the sum requested was higher than Tuxford Town Council would normally provide, and there was concern how this would impact Tuxford Town Council budget, and there is the possibility of repairs to the car park Cllr Moorhouse proposed that the sum of £500 be offered to the Tuxford Youth Football Club, seconded Cllr Rutherford, all in favour.

10. Town Centre Shops – Cllr PD – [appendix f](#)

See Agenda item 12

11. Road Classification – Cllr PD– [appendix g](#)

See Agenda item 12

12. Proposal: to hold a special meeting of the council on the 29th of June to discuss restructuring and reform of the council Cllr PD – [appendix h](#)

Members had been sent information on the above three Agenda items, and it was agreed that a dedicated extraordinary meeting would be held to consider the proposals made. Proposed Cllr Downing, seconded Cllr Temple, 10 votes in favour, one abstention. The date agreed for the extraordinary meeting will be 13 July 2023 at The Beeches.

13. The Beeches Community Centre – Update (Cllr JM)

Cllr Moorhouse informed members that there have been no updates from Bassetlaw DC on costings, and other matters which have been raised concerning the running of The Beeches. A meeting has been arranged with Rachael Leggatt of BDC on 6 July to discuss the way forward.

14. Gilbert Avenue Playing Field/Linden Avenue – Update (Cllr JM) to include decision re: Glass Bottle Banks – [appendix i](#)

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There have been no updates from Bassetlaw District Council. Members discussed various options regarding the placement of bottle banks. There were several possible places suggested, but each has drawbacks. Residents can be approached for their thoughts via Tuxford Chat.

The future of Linden Avenue was also discussed, and hopes expressed that it would be possible to take control of the area from Bassetlaw DC, either by purchasing it, or obtaining a long lease, which would enable the area to be developed into a community space in accordance with the needs of the community. It was agreed that the first step would be to open a conversation with Bassetlaw DC to discuss transfer of the land, or a long lease.

2023/022

Two benches have been donated to Tuxford Town Council, and sites for their installation will be agreed.

15. To receive items for information and future agenda items

- Planters – Community involvement
- Tree planting
- Newark Road Car Park

Members were reminded that a report giving the background to the above items must be submitted to the Clerk for circulation at least 7 days prior to the next meeting.

16. Date of next meeting: 20 July 2023