

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
Birch Court
Tuxford
Nottinghamshire
NG22 0NF

Tel: 01777 870192

Email: clerk@tuxfordtowncouncil.gov.uk

Website: www.tuxfordtowncouncil.gov.uk

2023/038

**Full Council Meeting of Tuxford Town Council
held The Beeches Community Centre, Birch Court, Tuxford
at 7pm on Thursday 20 July 2023**

PRESENT: Cllrs J Moorhouse (JM) (In the Chair), G Frost (GF), E Cupit Atkin (ECA), D Gray (DG), K Rutherford (KR), J Temple (JT), R Patman (RP), R Walker (RW), E Bett (EB), S Richardson (SR), P Downing (PD)

IN ATTENDANCE: Lynda Donaldson, Town Clerk, Lynda Ogilvie, Locum Clerk, Cllr L Stanniland, Bassetlaw District Council, Cllr E Griffin, Bassetlaw District Council, and one member of the public.

Chair welcomed everyone and opened the meeting at 7.02 pm. She reminded Councillors to turn off their phones, and to speak through the Chair.

MINUTES

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded**

Chair confirmed that this meeting will be recorded for the purpose of providing accurate minutes.

- 2. Apologies for Absence**

Apologies were received from Cllrs Richards, Harris and Leslie Dakers.

- 3. Declarations of Interest and remind councillors to ensure their Register of Interest Information is current and up to date.**

There were no Declarations of Interest

- 4. Minutes of the previous meeting held on 13 July 2023 (folio ref 2023/023-025) [Appendix a](#)**

Cllr Cupit Atkin proposed that the Minutes be accepted as Correct Record, seconded Cllr Rutherford, all in favour. Chair signed the Minutes.

Members of the Public have a right to attend Council meetings but not an automatic right of speech

5. Action Update from previous meeting – [Appendix b](#)

In addition to the circulated update, the following was noted:

- Access to A1 via sliproad – VIA has been contacted but no response yet. Cllr Ogle has said he will contact the appropriate officer, but has not done so yet. To be followed up by Clerk.
- Nursing home to be contacted re the Council's defibrillator, which they appear to have used but not informed the Council thus potentially draining the battery. Clerk to contact the nursing home.
- Parking at Fire Station – follow up with VIA
- Cinder path – upgrade to bridleway (RW)

PD noted that fencing along railway was in need of repair. RW said Network Rail was responsible and will be contacted by Rights of Way group.

6. To receive, accept, and resolve to approve any recommendations (if any) contained within the minutes of the following meeting, including to ratify action made by the Clerk:

- a. Personnel Committee 08 June 2023 (folio ref: 2023/011-012) - [Appendix c](#)

Noted

- b. Finance and Services Committee 06 July 2023 (folio ref: 2023/011-012) – [Appendix d](#)

Noted

- c. Planning Committee 06 July 2023 (folio ref: 2023/009-010) – [Appendix e](#)

Noted

7. District Councillor and County Councillor Reports

- a. District Council

Members raised the following issues:

- Bottle collection – LS said this was being looked at by Bassetlaw DC and he expected it to be resolved within 12 months
- Parking at Haynes Close, which restricts access to dustbin lorries. KR suggested removing kerb stones, but it was considered that this would not be the answer. JM suggested asking Bassetlaw DC to visit area and come up with options.
- Any news on playground and water problems at Ashvale Road? LS undertook to provide an update as soon as possible.
- RW noted that under S106 Agreement CIL monies to the value of £50,000 should have been provided by the developer for agreed facilities before the development was completed. This has not happened. Agreed that contact with planning department should be strengthened and an update requested. LS will provide appropriate officer contact details.

b. County Council

Cllr Ogle was not present, so no report was presented.

8. Update – Town Plan and Neighbourhood Plan (Cllr's RW/KR) – including information on competition

RW said that so far 155 adult responses had been received to the questionnaire, and 50 student responses. This was insufficient and this would need to be increased to around 15% minimum for the responses to be considered authentic (350+ responses). Agreed that some will be hand delivered, and that individual councillors will approach residents to encourage their response.

JM thanks RW for his hard work on this project, and RP for the successful outcome of the competition.. RW in turn noted that DG, RP and KR had made valuable contributions to the project.

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

9. Finance

a. To approve invoices for payment – to be presented at Council

GF confirmed that all invoices had been checked and approved by Finance and Services Committee.

b. Bank Reconciliation/Budget Variation Report

This will be circulated when available.

10. Grant Application Request – North Nottinghamshire Community First Responders

This application was rejected because the benefit would not be directly felt by Tuxford residents as Tuxford is outside the area of benefit covered by the North Nottinghamshire Community First Responders. However, it was agreed to ask this group if they could assist Tuxford by monitoring the defibrillators in the town, and if so a payment for this service to the same value would be made.

11. To review and approve the following policies.

Financial Regulations (amendment to authority levels) – [Appendix f](#)

The changes to this document were approved as amended.

12. The Beeches Community Centre – Update (Cllr JM)

JM said that little had changed since the last meeting – TTC are still waiting for more information on running costs of the centre.

The following comments were noted:

- Running costs may not be too high, but the building needs major refurbishment, and this is likely to cost £30-40,000.
- Impact on precept would be of major concern
- Heating needs to be looked at in detail, including the possibility of installing solar panels.

13. Gilbert Avenue Playing Field/Linden Avenue – Update (Cllr JM) to include Glass Bottle Banks – siting a bottle bank at this location was rejected by the community.

Business plan developed by Karen Turburton is still to be finalised by TTC, and will then be submitted to Bassetlaw DC

Members discussed the five-year extension to the existing lease, and it was reported that this is a requirement from Bassetlaw DC in order to obtain a longer, possibly 30-year lease

14. Planters – to consider involving community in planting in the Town – (Cllr RP) - [Appendix g](#)

Agreed that engaging community in providing plants for winter displays would be a good way of encouraging community activity. Children could be asked to sponsor a tub, and look after it. RW, KR and RP agreed to take this project forward.

15. Newark Road Car Park – Consideration of future of the car park and possible improvements – (Cllr MR) – [Appendix h](#)

As MR was not able to be present, this topic will be deferred to August meeting.

16. News Letter – to consider developing a newsletter for the community – [Appendix i](#)

JM proposed producing a small newsletter for distribution in shops, pubs, notice boards and the website. This will be initially developed by the Clerk and other members of the Council.

JM will also contact Sherwood Life to see if they would allow TTC to have space for a regular article.

17. Trees – to consider planting trees near new Co-op site (Cllr PD) [Appendix j](#)

PD said that as Tuxford has few trees in the town, he proposed that trees be planted behind the new Co-op, and understood that the Woodland Trust supplies trees free for community planting.

Cllr Downing proposed that trees be obtained to plant in the town, seconded by Cllr Walker, all in favour. Clerk will contact Woodland Trust, and further discussion will take place regarding the siting of the new trees.

18. Grant application from Tuxford Youth Football Team – re-consideration of decision to award Grant to Tuxford Youth Football Team – [Appendix k](#)

There has been some confusion regarding this grant because of a misunderstanding in connection with TTC grant policy. Cllr Moorhouse proposed that a grant of £500 be awarded, seconded by Cllr Walker, all in favour. Clerk will inform Tuxford Youth Football Tea

19. Proposal to install portable toilets in car park (Cllr JT)– [Appendix l](#)

JT explained background to this proposal, which was prompted by the lack of public facilities in the town.

Members agreed to a 2 week trial of two portable lavatories,

20. To receive items for information and future agenda items

Future Agenda items:

- Newark Road Car Park (MR)
- Planters – update on progress and interest

21. Private and Confidential – Staffing

22. Date of next meeting: 17 August 2023

The Chair thanked Councillors for their contributions to the meeting.

With there being no further business, the meeting closed.

CHAIRMAN'S SIGNATURE..... DATE