

Selflessness, Integrity, Accountability, Objectively, Openness, Honesty, Leadership

The Beeches Community Centre
Birch Court
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To: All Tuxford Town Councillors

14 April 2022

Dear Councillor,

You are hereby summoned to attend **the Meeting of Tuxford Town Council** to be held The Beeches Community Centre, Birch Court **at 7pm on Thursday 21 April 2022**. The agenda is attached.

Yours sincerely,

Clare Fox

Mrs Clare Fox

Clerk to the Council

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**Meeting of Tuxford Town Council to be held The Beeches Community Centre, Birch Court,
Tuxford at 7pm on Thursday 21 April 2022**

Agenda

- 1. Inform Members and the Public (if any are in attendance) that the meeting is being recorded**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
- 4. Accept New Co-Opt Members and Sign Acceptance of Office and Register of Interest**
Elaine Cupit-Atkin and discuss any co-opt councillor applications
- 5. Minutes of the previous meeting held on 17 March 2022** (folio ref 2021/175-181) [Appendix a](#)
- 6. Action Update from previous meeting – [Appendix b](#)**
- 7. To receive, accept and resolve to approve any recommendations (if any) contained within the minutes of the following meeting:**
 - 7.1 Planning Committee 17 March 2022 (folio ref: 2021/173-174) [Appendix c](#)
 - 7.2 Personnel Committee 12 April 2002 (folio ref: 2022/001-002) [Appendix n](#) (to be discussed under item 23 below)
- 8. District Councillor and County Councillor Reports**
 - 8.1 District Council
 - 8.2 County Council

The meeting will adjourn to allow for questions from the public, then re-convene for the following items

- 9. To review and approve the following policies:**
 - Health and Safety [Appendix d](#)
 - Internal Control Statement Policy [Appendix e](#)
- 10. Finance**
 - 10.1 To approve invoices for payment as per [appendix f](#) – to be presented at Council
 - 10.2 Bank Reconciliation/Budget Variation – [appendix g](#).
 - 10.3 To discuss and approve Internal Auditors Year End 2021.22 final report – [appendix h](#).
 - 10.4 Asset Register – to approve total assets (from register) 2021/22 – [appendix i](#)
- 11. Annual Governance & Accountability Return (AGAR) 2021/22**
 - 11.1 Approval of Annual Governance Statement – [appendix j](#)
 - 11.2 Approve Statement of Accounts (including Petty Cash) – [appendix k](#)
 - 11.3 Approval for Chairman & Clerk to sign the Annual Return
- 12. Tuxford Football Club – Funding Request (club) [appendix l](#) and Sponsorship Request (PB)**

Members of the Public have a right to attend Council meetings but not an automatic right of speech

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- 13. Tuxford Masterplan** – Update (K Tarburton)
- 14. Levelling Up Fund** – Cllr JM
- 15. Development Plan** – Update [appendix m](#)
- 16. Scout Hut**
- 17. Communications**
- 18. Newark Road Car Park** – Parking (Cllr PD)
- 19. Update on Regeneration Group**
- 20. Update – Neighbourhood Plan**
- 21. Update – Queens Jubilee working group**
- 22. To receive items for information and future agenda items**
- 23. Private and Confidential** – Staffing (Cllr JM) and MOI (Cllr PD)
- 24. Date of next meeting:** 19 May 2022 – Annual Meeting of the Town Council